

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Kim Krogman

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, February 20, 2019 @ 12:00 pm
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
- II. Consent Agenda (Chairman)-
- III. Staff Reports-
 - a. Program census:25 Felony:14 / DWI: 11
#terminated or opted out: 0
screened and not admitted:0
screened and accepted: 4
graduated:0
pending: Felony Crt: 2, DWI Crt:2
 - b. Budget/Revenue: Update will be presented
- IV. Old Business:
 - a. Coordinator Call Update
 - b. CST Grant Update
 - c. CARF Update
 - d. RFP
 - e. Update Defense Attorney for Felony Treatment TeamNew Business:
 - a. 1% County Grant
 - b. 1% City Grant
 - c. UA Contract
 - d. Waiver of Fees for A.E., S.L., G.L.
 - e. L.C. graduation status/fees
 - f. Next Graduation March 26, 2019
 - g. Board Officers
- V. Other Business:
- VI. Public Forum:

ADJOURN-

Consent Agenda:

- 1. Minutes from the January 16, 2019 Board Meeting
- 2. Purchase Orders / Invoice

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Adult Treatment Courts Board Meeting Minutes
When: Wednesday, January 16, 2019 @ 7:00 am
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 6:59 a.m. Board members present at meeting – Chairman Judge Paul Phillips, Tomi Barbour, Rhonda Stryker, Ron Wirthwein, Scott Mooney, Janeice Lynch, Kim Krogman, Cheryl Chitwood and newly appointed County Commissioner Liaison Del Shelstad. Staff Present – Chad Beeman, Breanne Ramirez (Recorder), Scott Appley and Kolby Matheny.
- II. Consent Agenda (Chairman)- Consent agenda passed unanimously,
- III. Staff Reports-
 - a. Program census: Felony: 11/ DWI: 10
#terminated or opted out: 1
screened and not admitted: 1
screened and accepted: 1
graduated: 3
pending: Felony Crt: 1, DWI Crt: 2
 - b. Budget/Revenue: Update will be presented.
Chad reported that we are down to 22 due to two participants being terminated from Felony Court. He is hoping to get the numbers above 30 participants to make up for the upcoming graduates. For the next graduation, Chad explained that the Court is waiting on one participant to pass the HiSET. He is putting in a good effort, but it just not able to get all of the sections passed. He is struggling with the essay portion of the test, and he may need an exception for the requirement. The next graduation will be in March with three graduating. Judge Phillips explained that we have a challenging group in treatment. Chad announced that a new participant will be interviewed for DUI Court. Judge Phillips reminded the District Court judges that we are have slots open.

IV. Old Business:

- a. Coordinator Call Update – Everything has been turned in for deliverables. The audit was submitted earlier this month. The reporting system for the State of Wyoming is called WYCST, and it is going away on February 28th. The State will be replacing it with 5 Point Start. There will be a gap from March 1 – May 1, 2019. The State has informed all of the Treatment Courts that there are grants available for medicated assisted programs.
- b. Update on Bowling event – Chad explained that the bowling night was a success. The Treatment Court rented 30 bowling lanes and provided food. A lot of the participants had never done bowling sober. It was good to see how they worked through it and it was a good learning tool for the participants. They got to see how to do fun activities in a sober way.
- c. Deliverables for the State contract update – Audit was the last thing that needed to be submitted.
- d. Update training for staff – The Treatment Court will be going to Sheridan to observe their program, and Chad will be presenting on our Treatment Court Program at the request of their Director. Chad also explained that the Department of Health is considering decreasing the training hours for team members from 40 hours to 20 hours for the first year.
- e. Update defense attorney for Felony Treatment team – Steve McManamen has volunteered to be on the Felony Treatment Court team. He has been on the Juvenile Treatment Court team for about eight years.

New Business:

- a. Grant Application ready to submit to CST – The grant application went before the County Commissioner's on Tuesday, January 15th for approval. The Commissioner's approved the match portion of the grant. Treatment Court is asking for 30 slots again this year. Chad explained The State will withhold funds if we do not hold an average of 28 slots per quarter. We are busy working on getting the numbers back up to 30 right now.
- b. Welcome new board members (Ryan, Commissioner TBD). Ryan McGrath replaced Lisa Finkey due to her moving to Cheyenne & Del Shelstad is the new County Commissioner Liaison.
- c. CARF update – Commissioner's had a meeting with the legislators and they expressed concerns about the CARF accreditation. Robert Palmer explained that it was a 2013 budget footnote requiring CARF accreditation and it allowed \$7500 per court to provide to treatment providers to get the certification. It limits the treatment providers because local providers are not willing because it takes away from their focus. The Department of Health has included it in their standards even though the footnote was never ratified by statute. We do not use state money for mental health because most local mental health providers are not willing to get the CARF accreditation. Robert Palmer had a meeting with Treatment Court and Juvenile Treatment Court and the notes from meeting will be sent to Senator Barlow.

d. RFP - The contract with Behavioral Health Services ends on June 30, 2019. Treatment Court will be sending out a new RFP in April. The VOA has expressed interest in setting up a treatment center here in Gillette. The RFP will be approved at the March board meeting.

V. Other Business: The board had a discussion on changing the time for Board meetings. Ron Wirthwein suggested that the meeting be moved to the 3rd Wednesday at noon. All board members approved, and the next meeting will be at noon rather than at 7 a.m. Chad thanked all the volunteers for being on the board and reminded them about the board appreciation dinner on Friday.

VI. Public Forum: None.

ADJOURN- 7:50 a.m.

Consent Agenda:

1. Minutes from the Dec 12, 2018 board meeting
2. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for February 20, 2019 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 17,794.31	
Visa	PO# 18007373	\$ 741.72	Bowling and Cupcakes for Participant Bowling Night
Verizon Wireless	PO# 18007989	\$ 103.96	2 Phone Lines @ \$51.98
Norchem Drug Testing	PO# 18007093	\$ 901.00	136 Drug Tests

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,957.00	\$153,364.41	43.18%	
City of Gillette 1%	\$ 10,500.00	\$6,899.00	34%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$15,015.00	\$14,183.50	6%	
Program Participant Fees	\$298,127.97 Where we sat Last Month	\$298,974.54 Where we sit Now	11.8%	
County Match	\$70,441.00	\$26,113.11	62.92%	

Revenues Received

Program	Amount Received
Monthly Total (1/1/2019 – 1/31/2019)	\$3825.00