



**Campbell County Parks and Recreation Department
Board of Director's Meeting, Recreation Center - Canyon Room
Gillette, Wyoming
February 25, 2019, 5:00 p.m.
Barb Pilon, Chairwoman
Clay Cundy, Secretary/Treasurer
Brian Edwards
Bobby Ingram
Justin Merryman**

A. Call To Order

B. Consent Agenda

I. Consent Agenda

Documents:

[2018-19 CONSENT AGENDA.PDF](#)

II. Minutes

Documents:

[BOARD MEETING 1.28.19.PDF](#)

C. Items From Public

D. Old Business

E. New Business

I. 2019 - 20 Capital And 1% Budgets Approval

II. School Aquatic Center Closure

F. Items From Staff

I. Recreation Report - Adam Gibson

II. Parks Report - Kevin Geer

III. Bell Nob Report - Dwayne Dillinger

G. Items From Board

H. Director's Report

I. 2019 - 20 Operational Budget

I. Adjournment

Enriching lives in Campbell County by providing high quality parks, recreation programs, facilities and services.

MINUTES

CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Gillette, Wyoming

January 28, 2019 - 5:00 P.M.

MEMBERS PRESENT: Barb Pilon, Clay Cundy, Justin Merryman and Brian Edwards

STAFF PRESENT: Rick Mansur, Heather Harvey, Kevin Geer, Adam Gibson and Dwayne Dillinger

GUESTS PRESENT:

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on January 28, 2019 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Chairwoman Pilon. A quorum was present.
- II. Consent Agenda: ON A MOTION BY MR. MERRYMAN AND SECONDED BY MR. EDWARDS THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE DECEMBER 17, 2018 BOARD MEETING AND THE PAYROLL/VOUCHER LIST TOTALING \$439,115.18 FOR DECEMBER AND THE PAYROLL/VOUCHER LIST TOTALING \$299,493.32 FOR JANUARY.
- III. Items from Public: There were no "Items from Public."
- IV. Old Business: There was no "Old Business."
- V. New Business:
 - A. Bell Nob Food and Beverage Agreement

MR. CUNDY MOVED TO APPROVE THE BELL NOB CLUBHOUSE AND GOLF COURSE FOOD AND BEVERAGE MANAGEMENT AGREEMENT AS PRESENTED. MR. EDWARDS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

B. City Pool Operations MOU

MR. MERRYMAN MOVED TO APPROVE THE CITY POOL OPERATIONS MEMORANDUM OF UNDERSTANDING AS PRESENTED. MR. EDWARDS SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- VI. Items from Staff:
 - A. Recreation Report:
 - a. Gibson reported that Youth Spring Soccer registration is going well. The program will begin on March 5.
 - b. Gibson reported that climbing staff has been very busy cleaning the climbing wall for the upcoming competition on February 16. Registrations are being accepted at this time.
 - c. Gibson reported that quotes are being received for the replacement of the shower stalls in the locker rooms. Quotes are also being received to repaint the lines in the fieldhouse.
 - d. Gibson reported on the hot tub project. The tile is almost complete at this time.

B. Parks Report:

- a. Geer reported that Festival of Lights was a great success. Park staff are busy taking everything down and placing it in storage.
- b. Geer reported that the Curling league has eleven teams this year. It is a great turnout for the first year. League play is held on Sundays and patrons may reserve time on Wednesdays to play. The fee is \$6 for 1 ½ hours per person.
- c. Geer reported the annual Skate Around the Tree event held at Spirit Hall Ice Arena was the most successful yet. Several hundred patrons participated in the event on Christmas Eve and Christmas day.
- d. Geer discussed items he would like to include in the budget process this year.

C. Bell Nob Report:

- a. Dillinger reported that staff are busy working on projects in the clubhouse and shop.
- b. Dillinger reported that Darin Caldwell is at a service school this week. Dillinger will be attending the Golf Industry Show next week in San Diego.
- c. Dillinger discussed items he would like to include in the budget process this year.

VII. Items from Board: There were no "Items from Board."

VIII. Director's Report:

A. 2019-2020 Budget Message

- a. Mansur reported the 2019-2020 Budget message from the County Commissioners is to meet the 2017-2018 budget amounts.

B. University of Wyoming vs. Montana State Indoor Track Meet

- a. Mansur reported the track meet went very well. There were two records broken at this year. Gibson's staff did a wonderful job working the event.

C. Next Meeting: The next meeting will be held February 25, 2019 at the Gillette Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 5:37 p.m.

APPROVED SECRETARY

APPROVED CHAIRWOMAN