

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Kim Krogman

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, June 19, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
- II. Consent Agenda (Chairman)-
- III. Staff Reports-
 - a. Program census: Felony: 13 / DWI: 10
#terminated or opted out: 1 paused (Pending Residential Treatment)
screened and not admitted: 1
screened and accepted: (1- FEL, 1- DWI)
graduated: 2
pending: Felony Crt: 7, DWI Crt: 3
 - b. Budget/Revenue: Update will be Presented
- IV. Old Business:
 - a. Contract Update
 - b. Training Update (Defensive Tactics, Tx Court Requirements)

New Business:

 - a. Coordinator Call/Training Update
 - b. DWI Court Graduation- June 20th
 - c. Annual Picnic - June 25th (Alumni, Current Participants, Sponsors, Employers, Family, Board, & Team)
 - d. Advisory Board Member Change
- V. Other Business:
- VI. Public Forum:

ADJOURN-

Consent Agenda:

- 1. Minutes from the May 29, 2019 Board Meeting
- 2. Purchase Orders / Invoice

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Kim Krogman

Adult Treatment Courts Board Meeting Minutes
When: Wednesday, May 29, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 12:01 p.m. Board Members Present at Meeting – Chairman Judge Phillips, Ron Wirthwein, Tomi Barbour, Janeice Lynch, Kim Krogman, Scott Mooney, Del Shelstad, & Rhonda Stryker. Staff Present – Chad Beeman, Kolby Matheny, Scott Appley & Breanne Ramirez (Recorder). Others Present - Rober Palmer. Board Members Absent – Ryan McGrath & Cheryl Chitwood.
- II. Consent Agenda (Chairman)- Consent agenda passed unanimously.
- III. Staff Reports-
 - a. Program census: Felony:14 / DWI:11
#terminated or opted out: 1 Opted out (Court Decision), 1 Absconded
screened and not admitted: 1
screened and accepted: 5 (3-Fel, 2- DWI)
graduated: 0
pending: Felony Crt: 5, DWI Crt: 2
Chad reported that five potential people have done the applications, but we are waiting on ASI's and sentencing. He also reported that the felony court is top heavy with high needs/high risk participants. Judge Phillips said he is encouraged on what he is seeing, and the supervision they are getting. Chad informed the board that two are graduating from the DWI side, and that there are some really strong participants. One DWI participant has been accepted but she just had surgery so we are waiting until she has recovered enough to get herself to appointments. Chad reported that the treatment court does not have any good referrals for DWI court as this time. He also informed that one felony participant opted out due to the Wyoming Supreme Court overturning his conviction and one felony participant absconded.
 - b. Budget/Revenue: Update will be Presented.
Breanne explained that the program is still on budget with only one more month left in the fiscal year. She also explained that treatment bill has increased due to so many participants currently being in IOP.
- IV. Old Business:
 - a. State Grant Update – Chad reported that the treatment court was allotted 28 slots and contract has been signed and sent back to the State. Chad explained that the contract stayed the same from last year, and that some other programs across the

state got cut some slots.

- b. Training Update – Chad explained that the treatment court along with juvenile will be participating in a Defensive Tactics training at the old animal shelter. Eric Coxbill will be doing the training on May 31. He also reminded the board that four from the treatment court team will be attending the annual National Drug Court Conference in Washington D.C. in July, and Chad will be going to the new software training on June 9 – June 11th in Cheyenne.
- c. Update Conceal Carry – Ron Wirthwein reported that he is still working on an opinion letter and plans on having it done by the June meeting.

New Business:

- a. Coordinator Call Update – Chad explained that the training on the new data entry software and guidelines will be on June 9 – June 11th. He also reported that the State is looking at a couple new risk assessments for capturing high risk/high needs individuals. The assessment that is currently being used is not capturing those individuals. The State is also looking at the gaps across the state in mental health services. Janeice Lynch said that she received a survey last week from the Department of Health and will share it with Chad for him to look at. Judge Phillips reported that he will be talking to the judiciary committee next week on the 24/7 program and Treatment Courts on June 3 and June 4 at the Gillette College.
- b. DWI Court Graduation – Chad reported that the next Felony graduation is June 18th for one felony participant. The next DWI graduations will be June 6 and June 20th for two DWI participants.
- c. Interview PFI Director for RFP – The Board went into executive session at 12:31 p.m. to discuss the treatment provider contract. Judge Phillips and Kim Krogman recused themselves from the executive session. The Board exited out of Executive Session at 12:58 p.m. Janeice Lynch made a motion to accept the RFP from PFI. The motion passed with 4 ayes, and 1 nay. Chad explained that he will inform the commissioners so that they can approve the contract with PFI.

V. Other Business: Judge Phillips and Ron Wirthwein requested to be sent online training to get caught up on training hours.

VI. Public Forum: None.

ADJOURN- 1:10 p.m.

Consent Agenda:

- 1. Minutes from the April 17, 2019 Board Meeting
- 2. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for June 19, 2019 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 19,966.67	
Smart Start	PO# 18012171	\$ 576.00	7 Participants
Verizon	PO# 18012169	\$ 103.72	2 Phone Lines
Visa	PO# 18011582	\$ 712.08	Office Supplies, Quality of Life for two participants (HiSET testing fee, car part & payment toward a power bill), Graduation cake & cookies, Graduation cards.
Behavioral Health – May Billing	PO #18009194	\$ 6062.25	Part paid with City & \$1,937.56 will be paid out of County 1% funds/Care Board.
Norchem – May	PO# 18012170	\$ 789.00	116 8 Drug Panels, 1 Spice Panel, 1 Kratom Screen
Gillette News Record	PO# 18009766	\$ 260.00	RFP for Treatment Provider
PharmChem Inc.	PO# 18011111	\$ 133.70	Patch Kit – 10 Drug Patches
Flights for Rise19 – Commissioner’s Visa	PO# 18011585	\$ 1627.10	3 Flights @ \$409.10 & Return Flight for Kolby @ \$399.80

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,957.00	\$79,176.97	70.4%	
City of Gillette 1%	\$ 10,500.00	\$0	100%	We used 100% on Substance Abuse Treatment.
County 1%	\$ 15,000.00	\$13,062.44	4%	Funds used for Substance Abuse Treatment. We have used 100% of CST funds.
County 1% Supplemental	\$15,015.00	\$14,183.50	6%	
Program Participant Fees	\$299,271.19 Where we sat Last Month	\$300,221.17 Where we sit Now	16%	
County Match	\$70,441.00	\$5,683.45	92%	

Revenues Received

Program	Amount Received
Monthly Total (5/1/2019 – 5/31/2019)	\$4620.00