



Collect. Preserve. Educate.

The Campbell County Rockpile Museum tells the story of the Powder River Basin.

John Daly, President
Tami Bishop, Vice-President
Rita Cossitt Mueller, Secretary-Treasurer
William Monahan
Lalia Jagers

A. Call To Order And Introductions

B. Approval Of Agenda

C. Consent Agenda

Documents:

[CCRM CONSENT AGENDA 10-15-19.PDF](#)
[CCRM BOARD MINUTES FOR SEP2019.PDF](#)
[CCRM BUDGET VARIANCE 10-11-2019.PDF](#)

D. Collections Department Update

Documents:

[CCRM COLLECTIONS DEPARTMENT UPDATE 10.2019.PDF](#)

E. Museum Program/Exhibit Report

I. Visitation Report

II. Education Report

Documents:

[CCRM YOUTH EDUCATION BOARD REPORT FOR OCT2019.PDF](#)

III. Schedule

F. Old Business

I. Museum Storage

II. Museum Staffing Discussion

- III. Licensing Agreement With Barb Anderson
- IV. Fiber Optic Cable Update
- G. New Business
 - I. FY20-21 Budget Preparations
 - II. Chain Of Command Policy
 - III. Team Building Workshop
- H. General Discussion
 - I. Sympathy Card
- I. Adjournment

Campbell County Rockpile Museum
900 W. 2nd Street Gillette, WY 82716 307-682-5723 rockpile@vcn.com

**Rockpile Museum Board Meeting
CONSENT AGENDA – October 15, 2019**

Approval of Minutes

September 17, 2019 Minutes from the Quarterly Meeting with the County Commissioners and Regular Monthly Board Meeting

Expense Report

As of October 11th, there are 14 purchase orders from the regular budget to be approved and paid totaling \$2,864.52. There are at least two outstanding receipts from the general museum accounts and 1% accounts including First National Bank Visa and Walmart that will need board approval following the meeting.

The October 2019 vouchers are as follows:

City of Gillette Utilities	\$590.51
Antler Works	\$360.00
North Park Transportation	\$92.35
Office Depot	\$50.48
Tom Butler	\$54.00
Campbell County Historical Society	\$600.00
Cara Reeves Mileage Reimbursement	\$11.14
Robert Henning Mileage Reimbursement	\$17.17
Robert Henning Expense Reimbursement	\$17.96
Paintbrush Services	\$230.50
Longleaf Services	\$169.96
Arcadia Publishing	\$450.80
The Local LLC	\$102.65
Coca-Cola High Country	\$117.00

For the month of September, there were 17 vouchers from our regular accounts totaling \$6,683.35.

Penny Schroder signed four late month vouchers in the absence of a board member:

North Park Transportation	\$257.37
Walmart	\$20.42
Gourmet on the Go	\$132.00
First National Bank Visa	\$775.41

REVENUE UPDATE: As of 9/30 the Museum Gift Shop has gross receipts of \$5,020.04 for FY19-20.

BUDGET VARIANCE for FY19-20 as of October 11, 2019 (see attached)

Collect. Preserve. Educate.
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**Minutes for the CCRM Board Meeting and
Quarterly Meeting with the Campbell County Commissioners
September 17, 2019
Rockpile Museum, 6:00 p.m.**

A. Call to Order and Introductions

The meeting was called to order at 6:06 p.m. by John Daly, presiding officer.

Present: Museum Board Members: John Daly, Tami Bishop, Rita Cossitt
Mueller, Bill Monahan, Lalia Jagers

County Commissioners: Rusty Bell, Bob Maul, Del Shelstad, Mark Christensen

County Staff: Susan Sanders, Carol Seeger, Faye Jorgensen

Museum Staff: Director Robert Henning, Educator Stephan Zacharias

Guests: Jon Gallardo, Charlene Busk, Sandy Holyoak

Roll call was verbal introductions and discussion of questionnaire provided by John Daly of local historical questions.

**B. Quarterly Meeting of the Campbell County Commissioners and Rockpile
Museum Board**

I. Chamber of Commerce Key Service Award Nomination

DISCUSSION: Banquet is Nov. 2. Rusty Bell will check into funds for a table.

II. Museum Facilities

DISCUSSION: General discussion on storage sites, new building, etc. No easy solution in current economic climate. Current commissioners and museum board need to review past data that has been collected. Another meeting will be called to discuss data in more depth.

III. Property Subdivision Request

DISCUSSION: A map was provided. Northwest Performance & Machining is wanting to purchase portions of the county property north of the rockpile. No Sale.

IV. Upcoming Events and Programs

DISCUSSION: Stephen Zacharias reported on several of the current and upcoming events, including the Archaeology Fair, the closing of the Letters from Home exhibit, and the Saturday Black and Yellow Theater presentations.

V. Other:

DISCUSSION: Charlene Busk discussed the Women of Campbell County book and deck of cards. Nicely done.

Robert Henning reported that currently the CCRM has 4,643 items cataloged online.

VI. Adjourn Commissioners Meeting

C. Regular Monthly Meeting of the Rockpile Museum Board of Directors

I. Consent Agenda

CONSENT AGENDA – September 17, 2019

Approval of Minutes

August 20, 2019 Regular Monthly Board Meeting Minutes

Expense Report

As of September 16th, there are 13 purchase orders from the regular budget to be approved and paid totaling \$5,498.15. There are at least two outstanding receipts from the general museum accounts and 1% accounts including First National Bank Visa and Walmart that will need board approval following the meeting.

The September 2019 vouchers are as follows:

City of Gillette Utilities	\$720.03
Menards	\$127.96
Glenn Shepard Seminars	\$199.50
C & J Sayles Inc.	\$534.16
Vista Leasing Company	\$98.00
Past Perfect Museum Software	\$380.00
Bear's Dry Cleaning	\$19.92
Collins Communications	\$100.00
CDW Government LLC	\$2,767.26
Black Hills Energy	\$30.46
Campbell County Historical Society	\$456.00
Wright Centennial Museum	\$30.00
Henning Mileage Reimbursement	\$34.86

For the month of August, there were 13 vouchers from our regular accounts totaling \$3,901.97 and 2 vouchers from the 1% accounts totaling \$375.36.

John Daly signed the following vouchers after the regular August meeting:

Walmart	\$164.79
Folkmanis Puppets	\$263.30
Black Hills Energy	\$30.46
Stagecoach Events and Catering	\$155.00
First National Bank Visa - 1% Youth	\$238.78
Walmart - 1% Youth	\$136.58

Angela Beenken signed two late month vouchers in the absence of a board member:

Menards	\$94.95
First National Bank Visa	\$833.74

BUDGET VARIANCE for FY19-20 as of September 17, 2019

John Daly asked the board if they wished for any items to be removed from the consent agenda. Tami Bishop asked for clarification on a couple of the items. No items were requested removed. Tami Bishop moved to approve all items of the consent agenda as presented; Bill Monahan seconded the motion; motion approved unanimously.

II. Collections

a. September 2019 Deaccessions

A motion was made by Rita Cossitt Mueller to approve the deaccessions as recommended by staff; seconded by Lalia Jagers. Tami Bishop discussed her desire to have the book by John Greenleaf Whittier moved to the props collection for use in the Pioneer School classroom. There was no objection from the other board members. Motion passed unanimously.

b. Collections Department Update from Registrar Angela Beenken

DISCUSSION: No notes taken

III. Museum Program/Exhibit Report

a. Visitation Report –There is a printed report in each packet. We served **1513** guests in August which was up 250 or 19.8% over last August. For the year, we are down 54 visitors at a total of **10,483** guests.

DISCUSSION: No notes taken

b. Schedule

Sep. 19 – RMA Board Meeting, 2:30 p.m.

Sep. 21 – Final day for *Dear Folks: Letters Home from WWII* exhibit

Sep. 21 – Smithsonian Museum Day, Special Programming at 11:00 & 2:00

Sep. 22-25 – MPMA Conference in Albuquerque, New Mexico

Sep. 28 – 1st Annual Northeast Wyoming Archaeology Fair

Oct. 4 – Coffee with the Museum Director, 7:00 a.m. to 10:00 a.m.
Oct. 8-10 – Three Fall Pioneer School Classes
Oct. 12 – Screening of Fire on the Hill (Compton's Black Cowboys), 7:00 p.m.
Oct. 13 – RMA Presents “The American Songster” Dom Flemons presenting
Oct. 14 – Museum CLOSED for Columbus Day
Oct. 15 – CCRM Board Meeting, 6:00 p.m.
Oct. 16 – Leadership Wyoming Reception at the Museum, 5:00 p.m.
Oct. 17 – RMA Board Meeting, 2:30 p.m.
Nov. 1 – Coffee with the Director, 7:00 a.m. to 10:00 a.m.
Nov. 2 – CC Chamber of Commerce Awards Dinner, CAM-PLEX, 6:00 p.m.
Nov. 11 – Museum CLOSED for Veterans Day
Nov. 28-30 – Museum CLOSED for Thanksgiving Holiday
Dec. 6 – Coffee with the Museum Director, 7:00 a.m. to 10:00 a.m.
Dec. 7 – Christmas Crafts Family Day, 10:00 a.m.

DISCUSSION: The need for school marms for the fall Pioneer School classes as well as the spring ones was discussed. The board directed Robert Henning to convey this to the education staff. It is hoped there will be more fall participation with this addition.

IV. Old Business

a. Broadus Museum Trip Follow-up

DISCUSSION: The following topics were discussed:

- *CCRM may sponsor a workshop for smaller local museums
- *Our front entry can be made more welcoming. The Powder River Historical Museum was a great example.
- *The Broadus museum has a family based referencing system.
- *The visit brought into focus the lack of privacy of the offices in our museum.
- *Their volunteers/guides really make the museum experience in Broadus.
- *Their funding is primarily donations, memorials, with only one mil from the county.

Other items: The Sundance Museum is moving to Old Stony, which has the potential to draw visitors away from our museum.

The next museum visit: Possibly a long day with visits to Belle Fourche museum, High Plains Museum (outside Spearfish), and Crook County museum.

b. Licensing Agreement

DISCUSSION: Tabled until next meeting as John Daly has received no response from assistant county attorney Carol Seeger.

V. New Business: Bill Monahan followed up last month's discussion with the proposed name "Powder River Basin Historical Center". Further discussion will be delayed pending the future meeting with the commissioners.

Robert Henning reported that the commissioners don't want four quarterly meetings. They are suggesting a liaison instead. Discussion followed.

VI. General Discussion: Charlene Busk discussed ZOOM software that auto transcribes interviews. It might be the way to go with the veterans interviews with which we are assisting the library.

VII. Adjourn

There being no further business President John Daly adjourned the meeting at

7:50p.m.

The next regular board meeting will be on **October 15th** with dinner at 5:30 p.m. and meeting beginning at 6:00 p.m.

CAMPBELL COUNTY GOVERNMENT
BUDGET VARIANCE REPORT
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	October Expenditures	2019 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
EXPENDITURES								
PERSONNEL SERVICES								
SALARIES AND WAGES								
FULLTIME - REGULAR	10,003.47	267,953.00	69,851.55	.00	26.06	198,101.45	73.93	6022.
FULLTIME - O.T.	169.88	1,542.00	169.88	.00	11.01	1,372.12	88.98	6023.
PART-TIME - REGULAR	.00	10,000.00	.00	.00	.00	10,000.00	100.00	6024.
PART-TIME - O.T.	.00	.00	.00	.00	.00	.00	.00	6025.
SUMMER EMPLOYMENT GRANT	.00	.00	.00	.00	.00	.00	.00	6033.
ADD'L REQUESTED PAYROLL	.00	.00	.00	.00	.00	.00	.00	6038.
COMPENSATION ADJUSTMENT	.00	.00	.00	.00	.00	.00	.00	6039.
EMPLOYER CONTRIBUTIONS								
P/R TAX EXPENDITURES	766.10	21,382.00	5,283.63	.00	24.71	16,098.37	75.28	6041.
P/R BENEFIT EXPENDITURES	8,768.81	138,163.00	33,281.99	.00	24.08	104,881.01	75.91	6042.
FLEX SIGNUP	.00	.00	.00	.00	.00	.00	.00	6046.
	19,708.26	439,040.00	108,587.05	.00	24.73	330,452.95	75.26	
CONTRACTUAL SERVICES								
COMMUNICATION/TRANSPORTATI								
POSTAGE AND FREIGHT	.00	1,500.00	302.08	92.35	26.29	1,105.57	73.70	6052.
TELEPHONE	.00	.00	.00	.00	.00	.00	.00	6053.
PRINTING/DUPLICATING								
PRINTING/SPECIAL FORMS	.00	.00	.00	.00	.00	.00	.00	6071.
BROCHURES	.00	.00	.00	.00	.00	.00	.00	6072.
PUBLICITY								
ADVERTISING	.00	7,500.00	862.92	.00	11.50	6,637.08	88.49	6092.
PUBLICATION/LEGAL NOTICE	.00	.00	.00	.00	.00	.00	.00	6093.
DUES AND SUBSCRIPTIONS								
PERIODICALS	.00	150.00	.00	.00	.00	150.00	100.00	6101.
ASSOC.,COMM.,DUES, & FEE	.00	1,225.00	330.00	.00	26.93	895.00	73.06	6102.
UTILITY SERVICE								
ELECTRICITY	.00	10,000.00	1,432.08	590.51	20.22	7,977.41	79.77	6112.
PROPANE, NATURAL GAS	.00	5,500.00	60.92	.00	1.10	5,439.08	98.89	6114.
GARBAGE COLLECTION	.00	.00	.00	.00	.00	.00	.00	6116.
PROFESSIONAL SERVICES								
FIRE SPRINKLER INSPECTIO	.00	.00	.00	.00	.00	.00	.00	6153.
MAINT/LICENSING AGREEMENTS								
OFF EQUIP MAINT CONTRACT	.00	2,000.00	294.00	.00	14.70	1,706.00	85.30	6234.
HEATING/AIR CONDITIONING	.00	.00	.00	.00	.00	.00	.00	6237.
TRAVEL - EMPLOYEES								
AUTOMOBILE	.00	1,000.00	75.98	28.31	10.42	895.71	89.57	6281.
AIRPLANE, TRAIN, BUS	.00	.00	.00	.00	.00	.00	.00	6282.
MEALS AND LODGING	.00	300.00	35.47	.00	11.82	264.53	88.17	6283.
TRAVEL-OTHER								
AUTOMOBILE	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6301.
AIRPLANE, TRAIN, BUS	.00	.00	.00	.00	.00	.00	.00	6302.
MEALS AND LODGING	.00	1,000.00	29.56	.00	2.95	970.44	97.04	6303.
OTHER CONTRACTUAL SERVICES								
CONTRACT LABOR	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6321.
TRAINING AND DEVELOPMENT								
STAFF DEVELOPMENT	.00	1,000.00	766.72	.00	76.67	233.28	23.32	6517.2
CONFERENCE/SEMINAR/WRK	.00	2,500.00	1,256.00	.00	50.24	1,244.00	49.76	6517.3
TRAVEL & TRANSPORTATIO	.00	1,750.00	.00	.00	.00	1,750.00	100.00	6517.4
MEALS AND LODGING	.00	1,250.00	124.45	.00	9.95	1,125.55	90.04	6517.5
	.00	38,675.00	5,570.18	711.17	16.24	32,393.65	83.75	

CAMPBELL COUNTY GOVERNMENT
BUDGET VARIANCE REPORT
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	October Expenditures	2019 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
SUPPLIES								
OFFICE SUPPLIES								
GENERAL SUPPLIES	.00	5,000.00	53.93	50.48	2.08	4,895.59	97.91	6531.
COMPUTER SUPPLIES	.00	4,500.00	380.00	2,767.26	69.93	1,352.74	30.06	6532.
OPERATING SUPPLIES								
EDUCATIONAL PROGRAMMING	.00	4,500.00	125.32	.00	2.78	4,374.68	97.21	6554.
PHOTOGRAPHIC SUPPLIES	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6556.
JANITORIAL SUPPLIES	.00	1,000.00	.00	.00	.00	1,000.00	100.00	6666.
GASOLINE	.00	750.00	66.66	.00	8.88	683.34	91.11	6673.
GIFT SHOP PURCHASES	.00	10,750.00	2,045.23	1,751.76	35.32	6,953.01	64.67	6706.1
EXHIBITS	.00	6,000.00	.00	.00	.00	6,000.00	100.00	6712.
SALES TAX PAYMENTS	.00	750.00	.00	.00	.00	750.00	100.00	6713.
VOLUNTEER PROGRAM SUPPLI	.00	1,000.00	12.99	120.61	13.36	866.40	86.64	6733.
REPAIRS AND MAINTENANCE								
GENERAL VEHICLE MAINT	.00	.00	.00	.00	.00	.00	.00	6755.
OFFICE FURNITURE & EQUIP	.00	500.00	.00	.00	.00	500.00	100.00	6762.
SECURITY SYSTEMS	.00	.00	.00	.00	.00	.00	.00	6764.
GROUNDS MAINTENANCE	.00	.00	.00	.00	.00	.00	.00	6770.
BUILDING MAINTENANCE	.00	500.00	146.90	.00	29.38	353.10	70.62	6777.
SHOP SUPPLIES	.00	500.00	27.00	.00	5.40	473.00	94.60	6778.
EXHIBITS MAINTENANCE	.00	5,000.00	.00	.00	.00	5,000.00	100.00	6784.
	.00	41,750.00	2,858.03	4,690.11	18.07	34,201.86	81.92	
FIXED CHARGES								
INSURANCE								
VEHICLES & EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	6932.
OTHER INSURANCE	.00	1,500.00	.00	.00	.00	1,500.00	100.00	6948.
SURETY BONDS								
OTHER	.00	.00	.00	.00	.00	.00	.00	6958.
BOARD EXPENSES	.00	2,500.00	449.45	.00	17.97	2,050.55	82.02	7026.
GRANTS								
OTHER GRANTS-ANTICIPATIO	.00	.00	.00	.00	.00	.00	.00	7078.
INSTITUTE OF MUSEUM SERV	.00	.00	.00	.00	.00	.00	.00	7092.
WYO ARTS COUNCIL	.00	.00	.00	.00	.00	.00	.00	7093.
WYO COUNCIL - HUMANITIES	.00	.00	.00	.00	.00	.00	.00	7094.
NATL ENDOWMENT HUMANITIE	.00	.00	.00	.00	.00	.00	.00	7103.
	.00	4,000.00	449.45	.00	11.23	3,550.55	88.76	
CAPITAL OUTLAY								
MACHINERY AND EQUIPMENT								
GENERAL ITEMS	.00	.00	.00	.00	.00	.00	.00	7191.
ARTIFACTS	.00	500.00	.00	.00	.00	500.00	100.00	7242.
PROGRAM SUPPORT								
SPECIAL EVENTS	.00	6,000.00	1,933.45	230.50	36.06	3,836.05	63.93	7362.
ACCRUED EXPEND - EOY ADJ	.00	.00	.00	.00	.00	.00	.00	7532.
WAGE ADJUSTMENT FUND	.00	.00	.00	.00	.00	.00	.00	7533.
	.00	6,500.00	1,933.45	230.50	33.29	4,336.05	66.70	
	19,708.26	529,965.00	119,398.16	5,631.78	23.59	404,935.06	76.40	

CAMPBELL COUNTY GOVERNMENT
BUDGET VARIANCE REPORT
721 - ROCKPILE MUSEUM - GEN ADMIN

Account Description	October Expenditures	2019 Budgeted	Y-T-D Expended	Encumbrances	% Used	Amount Left	% Left	Account Number
COMPANY 00001 TOTAL	19,708.26	529,965.00	119,398.16	5,631.78	23.59	404,935.06	76.40	

COLLECTIONS DEPARTMENT UPDATE

10-10-2019

Cataloging

The goal was to complete the June 2019 and May 2019 backlog by October 15th; this goal has been changed due to various museum activities and a professional development course. The new goal is to complete the June 2019 backlog by October 18th, then move on to the May 2019 backlog. There are 8 records to be completed for June 2019. A volunteer is currently scanning several of these items to make the cataloging process go quicker. Several journals from the May 2019 donation have been completely scanned by a volunteer (1,433 scans) and will be entered into PastPerfect once the June backlog is completed. This volunteer will continue to scan May 2019 donation items. The new goal is to complete the entire backlog (approximately 829 objects) by April 15, 2020.

Deaccessions

From the July book deaccession: Two boxes of books were provided for Legacy and Primrose residents. The remaining eight boxes were transferred to the library.

Loans

Updated loan paperwork has been sent to lenders for eight current loans.

Scrapbook inventory

Approximately 15% of the scrapbook inventory has been completed to date.

Gillette College Work Study

The student that was offered the Work Study position did not respond to the offer. Currently awaiting any additional applicants from Gillette College.

Volunteers

Currently, volunteers are working on scanning the Butler surveying books, Edwards photo donation, and cataloging props and lithics. They will also be assisting in the deaccessioning process. An additional volunteer has applied to work in collections. He has received a facility tour and has expressed interest in archives and research.

Staff development

Angela attended the MPMA conference in Albuquerque, NM from September 20th through September 27th. Workshops attended included:

- Attracting and serving writers and other researchers
- Leveraging Your Efforts! Museum interns can help
- Choosing the right collections database
- Reimagining rural and community-based archives

- Workplace and labor sustainability

She visited the National Museum of Nuclear Science and History and attended a behind the scenes tour of their storage. Visited Explora Science Center and Children's Museum, New Mexico Museum of Natural History, and the Albuquerque Museum including a behind the scenes tour of their recently remodeled storage and a tour of their community curated gallery space.

Cara has been taking an online Collections Management course through the AASLH organization. She is on week 5 of an 8-week course that has covered mission statements/statements of purpose for museums, how artifacts fit into the mission of an organization, accessioning, artifact labeling/cataloging, deaccessioning, loans, and abandoned property laws, as well as the inventory process and creation of a Collections Policy. The course will end on November 1st.

Exhibits

WWII exhibit deconstructed to make room for *Empire* traveling exhibit.

No More Sob Stories: Advancement of Women in Journalism in the 20th Century - traveling exhibit from the American Heritage Center was installed October 3rd with an official opening date of October 5th. Will remain on display until November 15th.

Youth Education Board Report 10/11/19

The season for school visits has begun. On Thursday, October 3, 2019, the museum was visited by thirty-five 3rd grade students and teachers from Cottonwood Elementary in Wright, WY. This was followed by the fall session of pioneer school which included classes from Wagonwheel 3rd grade. On the 8th, Mrs. Janet Bosecker taught 21 pupils from Ms. Schumacher's class, on the 9th Mrs. Kathy Kintz taught 20 pupils from Ms. Gladson's class. The students were well prepared having studied for a month what life was like for pioneers and so they made the most of their trip back in time and their tour of the museum following their pioneer lunch. The final class was held on October 10, 2019, and Mrs. Lisa Marquiss taught nine students 7 from Heritage Christian and two homeschool students. The students were also well prepared and well behaved for their visit to the museum. The final day of pioneer school was also unfortunately the coldest day of pioneer school with temperatures in the teens and twenties outside. Unfortunately, the night before the power went down in this half of Gillette and that meant the heater did not run all night. The next morning with Robert's assistance we tried to run two heaters but kept blowing the fuse. The only other way to add heat at this point is to run an extension cord from another source and that would have allowed for more cold air to get in. Robert and I have discussed the possibility of having insulation added into the school's attic to keep the heat from escaping that way in the future as an added measure.

The first of our Winter Family days series will begin with Christmas crafts family day on Saturday, December 7, 2019, from 10 a.m. to noon for 80 children preschool to age 12, and their adults. All the supplies except for the bags to hold the crafts as they visit the stations have been purchased and are stored in the mezzanine for the handmade ornaments we will be making for the event. This is also the date of our Christmas open house for the year which will be held from 11:30 to 1 p.m. that afternoon. In August I confirmed with Santa Claus that he will be able to attend barring any storms or health issues. I have sent a letter to the RMA requesting their help in giving him \$150 for his travels and time. I have also asked Sherry and the ladies Gentian #23, Order of the Eastern Star to decorate the Christmas goodie bags he hands out each year. They have agreed and I will pick up the bags on Monday, October 14, and have them available for Sherry to pick up on Tuesday the 15th. After that all that remains will be to purchase the candy and oranges for the bags, and to purchase the cookies and makings for the hot cider to be served at the open house. November 1, 2019 is the date that registration opens for the Christmas crafts event and that will also be the date I send out the second plea for volunteers to assist us with the event. We currently have six volunteers signed up from my request in August and we will need another 8 to 10.

The WWII day committee will be meeting at 1 p.m. on Tuesday, October 15, 2019, to continue discussing the plans for WWII day this year. We are set to talk about how the troops will be moving through the stations as they will be set up in Frontier and Equality halls at the Wyoming center. We will also be discussing supply and volunteer needs and dates for further planning and preparation meetings.