

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, October 16, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
- II. Consent Agenda (Chairman)-
- III. Staff Reports-
 - a. Program Census: Felony: 16 / DWI: 12
 - # terminated or opted out: 1 Fel Participant Absconded
 - # screened and not admitted: 0
 - # screened and accepted: (2- DWI, 2 Fel)
 - # graduated: 0
 - # pending: Felony Crt: 2, DWI Crt: 0
 - # in hold status for treatment- 1 felony
 - b. Budget/Revenue: Update will be Presented
- IV. Old Business:
 - a. Coordinator Call Update
 - b. Thinking for a Change Update
 - c. Training Update
 - d. New Court Subcommittee Update
 - e. Application Process Discussion

New Business:

 - a. Next Felony Graduation December 17th & Next DUI Graduation Nov 7th.
 - b. Employee Position Change
- V. Other Business:
- VI. Public Forum:

ADJOURN-

Consent Agenda:

- 1. Minutes from the September 18, 2019 Board Meeting
- 2. Purchase Orders / Invoice

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Adult Treatment Courts Board Meeting Minutes
When: Wednesday, September 18, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 12:00 p.m.
- II. Consent Agenda (Chairman)- Passed unanimously.
- III. Staff Reports-
 - a. Program Census: Felony: 16 / DWI: 10
 - # terminated or opted out: 1 Fel Participant Terminated
 - # screened and not admitted: 1 DWI
 - # screened and accepted: (3- Fel, 1- DWI)
 - # graduated: 0
 - # pending: Felony Crt: 3, DWI Crt: 2

Chad reported that one felony participant got a second chance after having an expulsion hearing. He also said that Level 2's, 3's, and 4's are in Thinking For a Change class. They just finished lesson 9 on Tuesday and hopes to be done by the mid October. Judge Phillips said that the treatment court has pretty good group, although some people have issues. He also reported that one felony participant will be released from residential treatment on October 1 and will restart the program. Chad said that on the DUI side, some participants on Level 1 still need motivated, but other than that, the group is doing well. The next graduation for DUI Court will be in October, and next Felony Court graduation will be December 17th with three participants graduating. Judge Phillips said that felony graduation will be a good one. Chad also said that two potential participants have been screened and are waiting on sentencing; 4 candidates are pending.
 - b. Budget/Revenue: Update will be Presented
 - Breanne went over the budget and said that the court was on track with staying within budget. She also reported that the next PFI invoice will contain a credit from the July invoice, due to them charging incorrect amounts for group therapy.

IV. Old Business:

- a. Coordinator Call Update – Chad said that there is not much new to report. Nicole is gone from the Department of Health and they are hiring a replacement for Carol Day. So he said there are lots of changes going on at the Department. He also reported that the coordinator training that was supposed to take place in October has been put on hold along with site visits until sometime in the Spring, they went over the reports they will be pulling from the new data system.
- b. Thinking for a Change Update – Chad reported that the class is through lesson 9 with 10 participants. He said that they should be done by the middle of October.
- c. Alumni Group Update – Chad said he will probably submit a request next month to get a subcommittee going.
- d. Memo on Firearms – Ron Wirthwein reported that Carol Seeger said that she will get the memo done before she leaves the County Attorney’s Office.

New Business:

- a. Upcoming Training – Personal Safety Class. Chad said that Scott Appley will be teaching a refresher safety class on October 25 at GAMB, and that he is thinking about inviting PFI to attend the training.
- b. Commissioner Admin. Director Update – Chad announced that Carol Seeger will be new County Administrator and Jenny Staben will be the new Civil Attorney.
- c. Discussion of Application Process – Chad asked the board about whether or not the court should change it’s policies for the application process. Currently the policy is that they must be sentenced to the program, and must be a county resident. Chad said that applications are coming from out of county, and that Judge Castano has allowed one DUI participant to modify her sentencing order to allow her to complete DUI and be a resident in Campbell County. The board discussed on allowing participants to be sentenced in another county, with the condition that they must live here in Campbell County. Another was should the court still use the application process after they are sentenced, or should applicants be pre-screened before sentencing. The board decided that the discussion will be continued at the next board meeting. Chad was asked to send out the current guidelines are in place, and proposed amended language. Tomi brought up how Sheridan County only accepts recommendations from one treatment provider. Judge Phillips said that is something the Board may want to look into.
- d. Next Felony Graduation December TBD (10th or 17th) – Chad announced that the next graduation will December 17th in Courtroom 1.

V. Other Business:

- a. Subcommittee for the Misdemeanor Treatment Court. Chad announced that the

subcommittee will be meeting on the 2nd Wednesday of Each month at noon, October 9 and November 13th. The board was invited to be involved. He also expressed that there are to many people going from misdemeanor possession cases and within 6 months, getting felony possession charges.

- b. Women UA's – Chad explained that there is a higher need to either have a contract for female UA's, or he may have Breanne, the Admin Assistant help out with female UA's.

VI. Public Forum: None.

ADJOURN- 12:43 p.m.

Consent Agenda:

- 1. Minutes from the August 21, 2019 Board Meeting
- 2. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for October 16, 2019 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 20,002.74	
Personal Frontiers	PO# 19003217	\$ 4,051.25	Includes \$4,050 credit from July Billing
Verizon Wireless	PO# 19002579	\$ 104.82	2 Phone Lines
Visa Card	PO# 19003255	\$ 169.50	New 30-Day Medals
Smart Start – September Billing	PO# 19003475	\$ 544.00	7 Participants

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,881.08	\$212,722.27	24%	
City of Gillette 1%	\$ 10,500.00	\$10,160.00	3%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$15,015.00	\$15,015.00	0%	
Program Participant Fees	\$346,431.15 Last Month's Balance	\$345,104.05 Current Balance		
County Match	\$70,441.00	\$54,787.21	22%	

Revenues Received

Program	Amount Received
Monthly Total (9/1/2019 – 9/30/2019)	\$3,895.00