

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, November 20, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
 - II. Consent Agenda -
 - III. Staff Reports-
 - a. Program Census: Felony: 16 / DWI: 12
terminated or opted out: 1
screened and not admitted: 0
screened and accepted: (0- DWI, 0 Fel)
graduated: 1
pending: Felony Crt: 5, DWI Crt: 1
in hold status for treatment- 1 felony
 - b. Budget/Revenue: Update will be Presented
 - IV. Old Business:
 - a. Coordinator Call Update
 - b. Employee Position Change Update
 - c. CST Contract
 - d. Program Application Update

New Business:

 - a. Next Felony Graduation December 17th & Next DUI Graduation Dec. 5th.
 - b. J.M. Waiver for Graduation
 - c. Set Date for Next Subcommittee Meeting
 - d. Determine Number of Slots to Request for Next FY
 - V. Other Business:
 - VI. Public Forum:
- Consent Agenda: Minutes from the October 16, 2019 Board Meeting
1. Purchase Orders / Invoice

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Adult Treatment Courts Board Meeting Minutes
When: Wednesday, October 16, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 12:01 p.m. Board Members Present at Meeting – Ron Wirthwein, Tomi Barbour, Scott Mooney, Rhonda Stryker, Ryan McGrath and Sarah Bailey. Staff Present – Chad Beeman, Kolby Matheny, Scott Appley and Breanne Ramirez (Recorder). Board Members Absent – Judge Paul Phillips, Del Shelstad, Cheryl Chitwood and Janeice Lynch.
- II. Consent Agenda (Chairman)- Passed unanimously.
- III. Staff Reports-
 - a. Program Census: Felony: 16 / DWI: 12
 - # terminated or opted out: 1 Fel Participant Absconded
 - # screened and not admitted: 0
 - # screened and accepted: (2- DWI, 2 Fel)
 - # graduated: 0
 - # pending: Felony Crt: 2, DWI Crt: 0
 - # in hold status for treatment- 1 felony

Chad reported that the court is up to 17 participants on the felony side, one absconded, and three participants are set to graduate in December. He also informed the board that Level 2, 3, 4 completed Thinking for a Change and participants completed the Colors Class. We are still at 12 participants on the DWI side, and it is top heavy. Chad said that it is a pretty good group, one is really struggling and not sure she will make it due to her circumstances. He also reported we were awarded the surcharge grant to update office furniture, computer equipment and a new copier. The board will need to approve a new addendum to the contract regarding HIPPA. Chad will send the addendum out and they will do an electronic vote. He will present it to the Commissioners on November 5, if it is received.
 - b. Budget/Revenue: Update will be Presented
 - Breanne reported that we are still on track budget wise. She also reported that PFI's bill was lower this month due to a credit from July's billing.

IV. Old Business:

- a. Coordinator Call Update – Chad reported that the Department of Health is still trying to figure out how things should be entered into the new data system to make it more cohesive with all programs through out the state. They have appointed Alicia to be ahead of the CST programs. They are sending out an addendum to the contract to cover HIPPA violations. Chad also reported that they are changing the criteria for recidivism. So they are now counting an arrest instead of per offense.
- b. Thinking for a Change Update – Chad said that he finished Thinking for a Change last week, and that 9 out of 10 participants completed the class. He thinks they got a lot out of it.
- c. Training Update - Chad reported that Scott will be doing a training on October 25, and have included Juvenile Treatment Court and Juvenile Probation.
- d. New Court Subcommittee Update – Judge Phillips completed a handout that was passed out to the board. Ron discussed how they wanted to do a diversion program. However, the statutes say it has to be post conviction. An incentive to do the program could be giving second convictions 180 hours of community service. To complete the program, the 180 hours would be shaved off. Ron believes this new track would be helpful to divert people from getting a felony. Chad said that a lot of what we are seeing is people won't do counseling unless they are forced. The subcommittee hopes to finalize things before the end of year and are meeting the second Wednesday of the month at noon.
- e. Application Process Discussion - Chad said that there is pressure from judges to have a recommendation pre sentence. Ron said that from a prosecutor perspective, he likes knowing whether a person has a chance to get into Treatment Court before sentencing. There are certain individuals he would not recommend probation for unless they are going to complete the program. Chad wants to get away from only picking candidates that we think will successfully complete the program. However, he wants to screen whether the individual is an addict or a criminal that it is also an addict. He also said that CST critiqued on the last site visit that it seemed the team was hand picking participants, so he wants a more standardized eligibility guidelines but still give the board some discretion. Chad will send out some new language for the board for review to be approved at the next board meeting.

New Business:

- a. Next Felony Graduation December 17th – 3 participants & Next DUI Graduation Nov 7th. – 1 participant
- b. Employee Position Change – Chad is requesting from the Personnel Committee to get rid of the Court Technician position and making Scott full time as a Case Manager, so there will be two case managers. Chad asked the board to approve the change in the change. There will be one point of contact felony court and DWI court. Rhonda motioned, Ryan seconded. The motion passed unanimously.
- c. Request for waived fees J.M. – Chad asked the board to approve the waiver the fees for November and December. The participant will be graduated in December and has paid the program more than the minimum requirement. Tomy moved, Rhonda seconded. The motion passed unanimously.
- d. Request for G.Y. nutrition class waiver for 1 day. Felony participant will be starting the nutrition class and will be one day short since it falls after she graduates. Tomy moved, Rhonda seconded. The motion passed unanimously.

V. Other Business: None.

VI. Public Forum: None.

ADJOURN- 12:36 p.m.

Consent Agenda:

1. Minutes from the September 18, 2019 Board Meeting
2. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for November 20, 2019 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 20,545.60	
Personal Frontiers	PO# 19003910	\$ 9,344.38	
Verizon Wireless	PO# 19003633	\$ 105.00	2 Phone Lines
Smart Start – October Billing	PO# 19004509	\$ 526.00	7 Participants
Bennett, Weber & Hermstad, LLP	PO# 19004213	\$ 1,995.00	Audit
Norchem Drug Testing	PO # 19003677	\$ 866.50	131 Drug Panels, 1 Meth Panel
PharmChem	PO# 19003579	\$ 28.55	1 Sweat Patch Analysis

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,881.08	\$188,544.34	35%	
City of Gillette 1%	\$ 10,500.00	\$10,160.00	3%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$15,015.00	\$15,015.00	0%	
Program Participant Fees	\$345,104.05 Last Month's Balance	\$345,377.58 Current Balance		
County Match	\$70,441.00	\$49,565.67	35%	

Revenues Received

Program	Amount Received
Monthly Total (10/1/2019 – 10/31/2019)	\$4,285.00