

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, August 21, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
- II. Consent Agenda (Chairman)-
- III. Staff Reports-
 - a. Program census: Felony: 13 / DWI: 10
#terminated or opted out: 1 Fel participant terminated
screened and not admitted: 1 (sent to prison instead)
screened and accepted: (1- FEL, 1- DWI)
graduated: 1
pending: Felony Crt: 4, DWI Crt: 4
 - b. Budget/Revenue: Update will be Presented
- IV. Old Business:
 - a. Surcharge Fund Application Update
 - b. Team Building Update
 - c. New Misdemeanor Track update

New Business:

 - a. Coordinator Call/Training Update
 - b. DWI Court Graduation- Aug. 15th
 - c. Thinking for a Change starting Sep. 3rd.
 - d. Alumni Program
- V. Other Business:
- VI. Public Forum:

ADJOURN-

Consent Agenda:

- 1. Minutes from the July 24, 2019 Board Meeting
- 2. Purchase Orders / Invoice

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Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Kim Krogman

Adult Treatment Courts Board Meeting Agenda When: Wednesday, July 24, 2019 @ 12:00 p.m. Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 12:01 p.m. Board Members Present at Meeting – Judge Paul Phillips, Ron Wirthwein, Scott Mooney, Del Shelstad, Janeice Lynch, Tomi Barbour, Rhonda Stryker and Cheryl Chitwood. Staff Present – Chad Beeman, Kolby Matheny & Breanne Ramirez (Recorder). Board Members Absent – Ryan McGrath and Scott Mooney
- II. Consent Agenda (Chairman)- Passed unanimously.
- III. Staff Reports-
 - a. Program census: Felony: 13 / DWI: 10
#terminated or opted out: 1 paused (Pending Residential Treatment)
screened and not admitted: 1
screened and accepted: (1- FEL, 1- DWI)
graduated: 2
pending: Felony Crt: 7, DWI Crt: 3
Chad reported that for Felony Court, one participant had a new admission to use this week and an expulsion hearing on another participant who was retained in the program. Chad explained that the participant who admitted to use did not receive a sanction due to him admitting before testing and before he was caught. Judge Phillips said that we have a good group. Chad also advised that one felony participant was accepted into the program and into the House of Hope, but he is pending on disposition with Judge Perry. He also reported that one potential participant is pending and he will be held off until the treatment court receives his PSI. DUI court is starting to get spread out on levels, two graduated last week, so the court is down to 9 participants. One is pending to get into DWI Court. Chad explained that though we have had a lot of referrals, not all who have been referred

want to complete the program.

- b. Budget/Revenue: Update will be Presented.
Breanne explained that she does not have final numbers to close out Fiscal Year 2018-2019. She hopes to have the final numbers at the next board meeting.

IV. Old Business:

- a. Five point update –Chad explained that the transition to the new data system has been rough. Chad said he has had to set up each individual who has access to the program. He said that new participants are going more smoothly into the new data program.
- b. Picnic Update – Chad reported that the picnic had a good turnout. He said that about 70 people showed up, and everyone seemed to have a good time.
- c. Treatment change update – Chad reported that treatment is going more smoothly, and that participants are saying they are more welcoming and not as clinical. Chad also reported that PFI's new therapist starts in August who has substance abuse treatment experience and is a family counselor. She will be the clinical supervisor.

New Business:

- a. Coordinator Call/Training Update – Chad explained that is supplemental funding the treatment court can apply for. The deadline is August 31, 2019. He also said the court can apply for additional slots, but we need to have a sustainable plan in place.
- b. DWI Court Graduation- July 18th. Chad reported that two DWI participants graduated and he feels like they will do well.
- c. Advisory Board Member Change – Chad explained that Kim Krogman has to step down since she works for PFI who is our treatment provider. Sarah Bailey is interested in replacing her. Sarah graduated treatment court in November 2015. A motion was moved by Rhonda Stryker and seconded by Ron Wirthwein. The motion passed unanimously.
- d. Dept. of Health director meeting – Chad met with Michael Ceballos, who is the new Director of Department of Health last Tuesday. Chad explained that he is really new and does not understand how everything is funded. He asked Chad to email him concerns, and Chad is asking for more long term funding instead of having to apply every year.
- e. Clerk of Dist. Court Meeting presentation – Chad reported that he presented at the Clerk of District Court Association meeting in June. He presented on treatment courts and answered questions.

V. Other Business:

- a. Received final funding contract from the Commissioners – Chad explained that the final contract has been received and it will need to be signed by the Commissioners. Chad will be presenting the contract to the Commissioners at the next meeting. The board approved the receipt of the funds from the Commissioners.
- b. Move to Cloud Peak Building called the Annex – Chad reported that he will be meeting with the architect next week to discuss the courts needs, security issues,

and space. The move will not happen until next year.

- c. Copier – Chad reported that he is getting an estimate for a new copier and may be applying for the supplemental funding from the Department of Health. Chad explained that Rocky Mountain Business Equipment has been having to steal parts from other copier to repair the one the court already had. The board will have to approve the application.

VI. Public Forum: **None**

ADJOURN- 12:52 p.m.

Consent Agenda:

- 1. Minutes from the June 19, 2019 Board Meeting
- 2. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for August 21, 2019 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 20,800.03	
Rocky Mountain Business Equipment	PO# 18012677	\$ 450.97	Maintenance for 1 Year & Color Copies
Personal Frontiers	PO# 19001006	\$ 7,701.25	July 1, 2019 to July 18, 2019
Clear Creek Counseling	PO# 19001007	\$ 340.00	Paid by City 1% Funds
Verizon Wireless	PO# 19000276	\$ 104.82	2 Phone Lines
Norchem – July’s Billing	PO# 19001471	\$ 732.00	108 Drug Panels, 2 Spice Panels
Trip to Rise19		\$ 4,423.70	Hotel, Meals & Uber

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,881.08	\$248,034.41	8%	
City of Gillette 1%	\$ 10,500.00	\$10,160.00	3%	Clear Creek for Felony Participant
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$15,015.00	\$15,015.00	0%	
Program Participant Fees	\$297,995.97 Last Month’s Balance	\$332,255.66 Current Balance	0%	CST approved a transfer to cover Salaries, Taxes & Benefits in the amount of \$34,180.55.
County Match	\$70,441.00	\$65,218.91	7%	

Revenues Received

Program	Amount Received
Monthly Total (7/1/2019 – 7/31/2019)	\$4,480.000

Substance Abuse Tx	\$5,814.93	\$5,814.93	\$0.00	0%				\$ -	\$ -								
Other Miscellaneous	\$0.00	\$0.00	\$0.00	#DIV/0!				\$ -	\$ -								
			\$0.00	#DIV/0!													
Total County 1%	\$38,704.93	-\$13,475.32	\$52,180.25	135%	\$3,565.26	\$2,651.08	\$4,519.17	\$7,301.90	\$5,790.60	\$5,347.57	\$3,554.10	\$3,355.77	\$3,342.54	\$3,692.04	\$3,670.02	\$5,390.20	

County Match		EXPENDITURE ACCOUNT: 40220															
Salaries	\$70,440.59	\$0.00	\$70,440.59	100%	\$ 5,130.72	\$ 3,815.03	\$ 6,501.55	\$ 10,762.29	\$ 5,388.47	\$ 7,700.89	\$ 5,028.94	\$ 5,041.38	\$ 5,041.01	\$ 5,129.83	\$ 5,217.44	\$ 5,683.04	
Benefits		\$0.00	\$0.00	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -								
PR Taxes		\$0.00	\$0.00	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -								
Total COUNTY MATCH	\$70,440.59	\$0.00	\$70,440.59	100%	\$5,130.72	\$3,815.03	\$6,501.55	\$10,762.29	\$5,388.47	\$7,700.89	\$5,028.94	\$5,041.38	\$5,041.01	\$5,129.83	\$5,217.44	\$5,683.04	
Match Xfered - Y / N																	

Payments Received From State		\$0.00														
Payments Received From the City of Gillette		\$0.00														

BALANCE FOR ADC			\$418,194.75	#DIV/0!	\$14,409.67	\$20,564.75	\$40,494.09	\$29,909.50	\$26,179.84	\$40,391.65	\$25,457.41	\$24,847.59	\$26,077.87	\$32,094.19	\$31,533.63	\$106,234.56
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Prior Year (15-16) Receivables:
 State - Remittance Done
 City 1% Confirmed in System

FY16-17 Recievables:
 State
 City 1%

CASH CARRYOVER FOR PROGRAM FEES

FY16 Cash Carryover:
 FY16 Cash Receipts:
 Less FY16 Debits:
 FY16 Cash Carry-Over \$0.00