



*Luke Malyurek, President*  
*Adrian Gerrits, Vice President*  
*Owen Lindblom, Secretary/Treasurer*  
*Greg Schreurs, Member*  
*Lewis Barnum, Member*

**Northeast Wyoming Regional Airport Board Agenda**  
**4 p.m. Wednesday, October 20, 2021**  
**Fulkerson Operations Facility**  
**2440 Airport Road**

- A. Pledge Of Allegiance
- B. Consent Agenda Items For Consideration:

Documents:

[AIRPORT BOARD MINTUES SEPTEMBER 2021.PDF](#)

- C. Director's Report - Todd Chatfield

Documents:

[OCTOBER 2021 DIRECTORS REPORT.PDF](#)

- D. Engineer's Report - Morrison Maierle - Tim Wick
- E. Flightline LFS, Inc. Update
- F. Adjourn

**Regular Meeting of the Northeast Wyoming Regional Airport Board  
September 15, 2021**

Airport Board President Malyurek called the meeting to order at 4:00 p.m. Member's present were Mr. Gerrits, Mr. Lindblom, Mr. Barnum and Mr. Schreurs.

**Pledge of Allegiance:**

**Approve Consent Agenda:**

**Motion by Mr. Lindblom, second by Mr. Schreurs to approve the Consent Agenda, including the Purchase Order Summary, the August 18, 2021 Airport Board Minutes. Motion carried.**

**Director's Report – Todd Chatfield:**

Mr. Chatfield presented the following items to the Airport Board.

August Statistics

August's total 4,994 passenger enplanements make the total passenger count for 2021 29,549. At the same time in 2020 the total passenger count was 18,987.

October Flight Schedule

SkyWest had coordination issues with United and United had the same in return with all of SkyWest's prorated flying. The only way gating in Denver will work is to mirror the flight schedules with September. November and onward they're trying to get the twice daily schedule on a better turn schedule to carry into the winter. In October GCC will lose the early morning departure with it being replaced by a 7:09 a.m. departure and will lose their afternoon departure to be replaced by a late morning departure, SkyWest has also changed the late afternoon departure to a late evening departure.

Wings and Wheels

The Wings and Wheels event is Saturday September 25<sup>th</sup> from 9am — 2pm. This event is free and everyone in the community is invited to attend.

Next Airport Board Meeting

The next airport board meeting will be October Wednesday October 20, 2020 at 4 pm at the Fulkerson Operations Facility.

**Engineers Report – Pat Stetson:**

Mr. Stetson of Morrison and Maierle presented the Engineer's Report to the Airport Board.

2021 General Aviation Terminal:

Currently the slabs for the floor have been poured and the construction should go vertical

within two weeks. There will be a change order for flooring and a larger electrical panel presented to the board for approval and a later meeting.

Rehabilitate RW 16/34:

The scope of work will be reviewed and approved. Task Order #5 funding is 80% State and 20% PFC funds.

SPCC:

The SPCC is in progress. It needs updated with the Fuel Farm upgrades.

**Airport Bylaws – President Malyurek:**

President Malyurek suggested a committee be formed requesting volunteers from the board. Mr. Chatfield will reach out to the County Clerk, and Deputy County Attorney prior to the first meeting requesting their input and attendance at the committee meeting. Mr. Schreurs and Mr. Gerrits agreed to be a part of the committee requesting a Commissioner be present as well.

**Flightline LFS Update –**

Justin Holzer reported that they are still waiting on the new fuel truck. Fuel flowage is going very well for this late in the season. Flightline is working with other airports within the State to ensure that they are getting fuel loads as needed.

**Adjourn**

There being no further business before the Airport Board a motion for adjournment was called. **Motion by Mr. Gerrits to adjourn the meeting, second by Mr. Lindblom. Motion carried.**

Respectfully Submitted,

Owen Lindblom, Secretary/Treasurer

Luke Malyurek, President

DRAFT

## Directors Report

October 20, 2021

### 1. Passenger statistics

September 2021, we had 2,158 passengers depart and 2,085 arrive for a total of 4,243 total for the month. Total passengers for 2021 are 33,792 up from 21,207 in 2020. In 2019 we had a total passenger count of 42,186 at the same time.

### 2. By-Laws Update

I sent out a doodle poll to the county officials that the board decided to be on the by-law committee and never got a response. We then decided to go ahead with the committee consisting of the two board members and myself.

### 3. SkyWest update

SkyWest has gone through some changes recently that affect us. First the COO that we have always worked with Greg Atkins has been replaced by the company's CFO Wade Steel. The new management is more dedicated to profit then customer service and now we see why many things have changed in the last few months. If SkyWest isn't making a certain profit in a community, they will pull out. That is why Durango, Rapid City and Casper lost service to Salt Lake. Our CPA agreement with the state and SkyWest will end on June 30, 2022. Currently, we are unsure where this leaves the four airports that are in the CPA now. The state will most certainly have to negotiate a new deal. The state is aware of the circumstances and everything happening and I'm certain will do what's best for the state and the four airports in the agreement. In the meantime, the Director of WYDOT, Director of Aeronautics, and two airport directors are going to St. George November 8 and 9 to meet with the new SkyWest management. They are also setting up a meeting with United Airlines for the near future. I will be one of the directors going to St. George in November. I will keep you all up to date on our progress.

### 4. Water main break update

I will give an update on the latest for the water main break at the intersection of the ramp, Delta, and Charlie

### 5. CRSSA Funds

If approved by the FAA I would like to use CRSSA funds to purchase two back up generators. One for the terminal and one for the new FBO terminal building.

### 6. Wings and Wheels update

We had a good turnout for our first event. Staff calculates around 250 participants going off the numbers of people who signed up for the free airline tickets and free flight around Gillette. We got good feedback from all who attended and have had some businesses and locals offer to support the event in the future. We plan on putting these types of events together each year into the future.

### 7. FAA Inspection

The airport will have their next Part-139 inspection the week of December 13-17. It will have been 25 months since our last inspection, mostly due to covid and the FAA unable to travel. In

years past all inspections must be done within a 24-month period, so this is something I have never seen before. In the last 15 years we have always had a yearly inspection.

**8. Next airport board meeting**

The next airport board meeting will be November 17, 2021 in the Fulkerson Operations Facility