

CAMPBELL COUNTY



ADULT TREATMENT COURTS

500 South Gillette Avenue, Suite 2500 Gillette, WY 82716
Office: (307) 687-6470 • Facsimile (307)687-6325

Judge Paul Phillips/Chair
Ron Wirthwein/Vice Chair
Tomi Barbour
Del Shelstad
Cheryl Chitwood
Ryan McGrath
Janeice Lynch
Scott Mooney
Rhonda Stryker
Advisory Member: Sarah Bailey

Adult Treatment Courts Board Meeting Agenda
When: Wednesday, September 18, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER-
- II. Consent Agenda (Chairman)-
- III. Staff Reports-
 - a. Program Census: Felony: 16 / DWI: 10
 - # terminated or opted out: 1 Fel Participant Terminated
 - # screened and not admitted: 1 DWI
 - # screened and accepted: (3- Fel, 1- DWI)
 - # graduated: 0
 - # pending: Felony Crt: 3, DWI Crt: 2
 - b. Budget/Revenue: Update will be Presented
- IV. Old Business:
 - a. Coordinator Call Update
 - b. Thinking for a Change Update
 - c. Alumni Group Update

New Business:

 - a. Upcoming Training – Personal Safety Class
 - b. Commissioner Admin. Director Update
 - c. Discussion of Application Process
 - d. Next Felony Graduation December TBD (10th or 17th)
- V. Other Business:
- VI. Public Forum:

ADJOURN-

Consent Agenda:

- 1. Minutes from the August 21, 2019 Board Meeting
- 2. Purchase Orders / Invoice

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Adult Treatment Courts Board Meeting Minutes
When: Wednesday, August 21, 2019 @ 12:00 p.m.
Where: Adult Treatment Courts Conference Room

- I. CALL TO ORDER- 12:01 p.m. Board Memebers Present at Meeting – Judge Paul Phillips, Ron Wirthwein, Tomi Barbour, Del Shelstad, Cheryl Chitwood, Ryan McGrath, Janeice Lynch, Scott Mooney, Rhonda Stryker, and Sarah Bailey. Staff Present – Chad Beeman, Kolby Matheny, Scott Appley and Breanne Ramirez (Recorder). Board Members Absent – None.
- II. Consent Agenda (Chairman)- Passed unanimously.
- III. Staff Reports-
 - a. Program census: Felony: 13 / DWI: 10
#terminated or opted out: 1 Fel participant terminated
screened and not admitted: 1 (sent to prison instead)
screened and accepted: (1- FEL, 1- DWI)
graduated: 1
pending: Felony Crt: 4, DWI Crt: 4
Chad reported that there are 14 participants for felony, and 2 more are being interviewed in the next week. Chad also reported that there was once termination. The participant was given a lot of chances and he absconded from the VOA. He also explained that felony participants on levels 2, 3, 4 will be participating in Thinking for a Change class Tuesday nights after court. For DUI court, Chad explained that we are down to 9 participants due to three graduates. Two are pending and should be accepted at the next court on Sept. 5. He also explained that one participant who is on Level 1 was thought be to be one that would struggle, but she is on track after some extra guidance. The board was also informed that there ware 215 total graduates so far. Judge Phillips said that he has talked to Judge Castano and he is really happy with the DWI Court.

- b. Budget/Revenue: Update will be Presented.
Breanne presented the final breakdown of what was spent in Fiscal Year 2018-2019. She also explained that the final budget has to be approved by the board and submitted to the Department of Health. The final budget was moved by Ron Wirthwein and Seconded by Scoot Mooney, and it passed unanimously. She also explained that the balance in the participant fee account is higher this fiscal year due to payroll being reimbursed by the State of Wyoming through the grant.

IV. Old Business:

- a. Surcharge Fund Application Update – Chad explained that funds came available for the first time this year from the \$50.00 Drug Court Surcharge that the courts can assess. The Treatment Court is asking for \$17,000 for computers, office furniture, and a new copier. The board approved the application via email. Chad presented to the Commissioners at the August 20th meeting and it was approved. The application application will now be submitted to the Department of Health.
- b. Team Building Update – Chad explained that both treatment court teams have been invited to hear about fresh ideas from Rise19 on August 22, 2019. The board was also invited to attend.
- c. New Misdemeanor Track update – Chad reported that he and Judge Phillips are ready to start getting the track put together. It will be a misdemeanor meth court in order to stop felony convictions later on. Judge Phillips would like to create a subcommittee to talk about it. Chad thinks that it will fall within the 28 slots already allotted, but if need the court can ask for more slots in the future. Chad also said that if the track gets started, Scott would be brought on full-time as a Case Manager.

New Business:

- a. Coordinator Call/Training Update – Chad explained that the Department of Health offered a few webinars last week on FivePoint, the new data program. Chad said that they were somewhat helpful. Chad also explained that the coordinator call date will be changed. He also said that they are no longer needing certificates for training. Coordinator training will be done again sometime in October.
- b. DWI Court Graduation- Aug. 15th – Chad reported that we have one more graduate. She is a natural leader and wants to be part of the alumni program when it gets started.
- c. Thinking for a Change starting Sep. 3rd. – Chad explained that only participants on level 2, 3 & 4 from the felony program will be attending. It will be held from 5:30 p.m. to 7:00 p.m. on Tuesdays and entails 24 lessons with group projects and individual assignments.
- d. Alumni Program – Big piece we are missing in order to keep past participants connected. Chad envisions having officers appointed to run the program and them start a facebook page to check out events for the month. Alumni to start mentoring Level 4 participants. Does not see where we would use any funds from the program for the alumni program. Judge Phillips asked for a more presentation at the next board meeting.

V. Other Business:

- a. Janiece Lynch inquired about the memo regarding treatment court staff conceal carrying firearms. Ron Wirthwein said that he will be checking with Carol Seeger on the status of the memo.
- b. It was announced that PFI has as a new clinical supervisor, Lori Dougherty. Judge Phillips said that he will be meeting with her. Chad also said that he will also be meeting with her about the program.

VI. Public Forum: Sarah announced that NA The Refuge needs a home to meet 6 days a week, and said that groups can be as large as 50 members. The board brain stormed some ideas and said they will get back with her if they find a place they could meet at.

ADJOURN- 12:52 p.m.

Consent Agenda:

1. Minutes from the July 24, 2019 Board Meeting
2. Purchase Orders / Invoice

Board Approved on: _____

Signature:

Ronald E. Wirthwein, Vice-Chairman

Expenses/Invoices

for September 18, 2019 Adult Drug Court Board Meeting

Vendor	PO#	Amount	Notes
Salaries, Taxes and Benefits		\$ 18,287.41	
Personal Frontiers	PO# 19001807	\$ 7,785.50	July 20, 2019 to August 19, 2019
Verizon Wireless	PO# 19001467	\$ 104.82	2 Phone Lines
Norchem – September Billing	PO# 19002566	\$ 851.50	131 Drug Panels
Visa Card	PO# 19002072	\$ 154.61	Quality of Life – Cell Phone Card for Felony Participant, Graduation Supplies & Office Supplies
Smart Start – August Billing	PO# 19002568	\$ 388.00	6 Participants
Smart Start – July Billing	PO# 19002569	\$ 332.00	6 Participants, July Statement not received until September 9 th

Overall Budget Balance

Grant/Funding Source	Award Amount	Balance Left	Percentage Billed	Notes
Dept. of Health CST	\$269,881.08	\$229,896.57	16%	
City of Gillette 1%	\$ 10,500.00	\$10,160.00	3%	
County 1%	\$ 15,000.00	\$15,000.00	0%	
County 1% Supplemental	\$15,015.00	\$15,015.00	0%	
Program Participant Fees	\$345,775.66 Last Month's Balance	\$346,431.15 Current Balance	0%	
County Match	\$70,441.00	\$60,009.31	15%	

Revenues Received

Program	Amount Received
Monthly Total (8/1/2019 – 8/30/2019)	\$4,190.00