

**Campbell County Juvenile and Family Drug Court
Management Committee and Operational Team Meeting
Tuesday, January 19th, 2020
12:00 p.m.-1:00 p.m.
via Teleconference Call**

Present: Kim Hoff, Jim Lyon Jr., JR Bailey, Char Edwards, Jamie Hurich, Fiona Conn, Heidi Phipps, Colleen Faber, Sheri England, Donna Morgan, Rita Jordan, Augusta Lind, Sally Craig, Bonnie Volk, Craig Abraham and Megan Kincaid-Heidel

Approval of Prior Board Minutes

Bonnie Volk moved to approve the December minutes as written. Jim Lyon, Jr. second. Motion Carried.

Program Update

Jim Lyon, Jr. gave the December 2020 program update

YIT: 5 served in December

JFDC: 4 served in December

Court of Origin:

Juvenile Court: 4

Circuit Court: 2

Municipal Court: 2

Circuit and Muni: 1

PFI: 4

YES House: 5

Phase I: 6

Phase II: 0

Phase III: 2

Graduated: 1

Terminated: 0

Absconded: 0

Relapses: 1

New Participants: 3

Pending: 2

Referrals: 1

Upcoming Graduation: January 21st

Coordinators Teleconference

Jim reported that the conference call was cancelled by CST this month.

FY22 Grant Application

Jim presented this morning and had the CST FY22 grant application approved by the Commissioners. The Cash Match amount will be \$36,251.68 which is 25.1% of the original request of funds. The application is due to the state on February 2nd. He also reported that the commissioners are very supportive of the program. Commissioner Faber explained that there was a little mix up with the numbers because they included the gaming commission funds, however they approved the amounts for the application only and will address full budgets and county allocation at a later date.

Budget Update

The updated budget was emailed to everyone. Char Edwards asked about the large charge from the participant fees which Megan Kincaid-Heidel explained was due to a date dispute on a large order at the end of the last fiscal year. Char also asked about the money in training being available and Jim responded that there will also be extra money available from the Drug Court Assistant Benefit line item.

Policy and Procedure Updates

Jim reported that all have been updated with the exception of Consents, Rights and Waivers. Char proposed changes such as taking out YIT designation and removing fee reimbursement language. Jim asked that Char make any necessary changes and have Craig look it over. Char also asked JR to look at the substance section. Char said after the changes she will send the updated version to Craig, Jim, and the judge.

Program Fees

Jim reported that the circuit court judges were in favor of waiving fines if the fees were raised. JR pointed out that the limited population out of circuit court may not be worth it. Municipal court fines are lower and often suspended pending completion. Therefore, there isn't a way to show money saved in other courts by joining JFDC. The judge concurred that according to her experiences it is just the right amount as it stands. Craig said when he meets with the family that he puts the cost of counseling in and no one has complained yet about the fee. The board decided not to change the program fees at this time.

Other Business

Donna reported that PFI will have a personnel change. Lori Dougherty will be leaving PFI and Sarah Hayworth will be the interim clinical supervisor. They have also hired back Kim Krogman as part of the team.

No further business was introduced. Meeting adjourned.

The next meeting is February 16th, 2021.