

*Collect. Preserve. Educate.*  
*The Campbell County Rockpile Museum tells the story of the Powder River Basin.*

**Minutes of the CCRM Board of Directors**  
**February 19, 2019**  
Rockpile Museum, 6:00 p.m.

**A. Call to Order**

The meeting was called to order at 6:01 PM by Board President John Daly, presiding officer.

Present: Museum Board Members: John Daly, Tami Bishop, Sherry Lowell, Kelcie Hughes, and Rita Cossitt Mueller

Museum Staff: Director Robert Henning

Absent: None

Guests: None

- I. Celebration of Successes: The museum has been keeping busy this year. We have been down a staff person nearly three months and are surviving.

**B. Approval of Agenda**

Board reviewed agenda and John Daly called for changes or corrections. No changes or additional items were presented, and the board approved the agenda by unanimous consent. **OR**

Board reviewed agenda and John Daly called for changes or corrections.

Sherry Lowell moved to approve the agenda for tonight's meeting as

amended, Tami Bishop seconded the motion. Motion passed

unanimously.

**C. Consent Agenda**

The following consent agenda was presented:

## Approval of Minutes

January 15, 2019 Regular Monthly Board Meeting Minutes  
January 19, 2019 Strategic Planning Workshop Minutes

## Expense Report

As of February 19th, there are 10 purchase orders from the regular budget to be approved and paid totaling \$2,364.69. There are at least three outstanding invoices from the general museum accounts and three outstanding 1% requests including First National Bank Visa, Home Depot, Glendale Parade Store, and Walmart that will need board approval following the meeting.

The February vouchers are as follows:

CC Chamber of Commerce	\$25.00
Menards	\$123.48
Vista Leasing Company	\$196.00
Pizza Carrello	\$90.00
City of Gillette	\$745.92
Longleaf Services	\$203.76
Campbell County Historical Society	\$60.00
Henning Mileage Reimbursement	\$29.52
Beenken Expense Reimbursement	\$5.94
Black Hills Energy	\$885.07

For the month of January, there were 16 vouchers from our regular accounts totaling \$4,601.88 and two vouchers from the 1% accounts totaling \$120.30.

Board President John Daly signed the following vouchers and 1% requests after the regular January meeting:

Office Depot Inc.	\$117.90
Walmart	\$104.09
Menard, Inc.	\$43.96
Arcadia Publishing	\$142.50
Black Hills Energy	\$818.32
Sue Collins	\$66.00
First National Bank Visa	\$774.11
Cooperstown Graduate Association	\$90.00
First National Bank Visa - 1% Senior	\$27.82
First National Bank Visa - 1% Youth	\$58.47
Logo Tags - 1% Youth	\$34.01

Museum Director Robert Henning and Registrar Angela Beenken signed the following voucher after the regular January meeting:

Menard, Inc. \$71.90

Museum Director Robert Henning signed the following voucher before the regular January meeting:

State of Wyoming Dept. of Revenue & Taxation \$558.38

John Daly asked the board if they wished for any items to be removed from the consent agenda. No items were requested removed. Sherry Lowell moved to approve all items of the consent agenda as presented; Tami Bishop seconded the motion; motion approved unanimously.

#### **D. Collections**

##### **I. February 2019 Collections Report**

There are four proposed donations for the board to evaluate this month. Donors include: Paul Wallem, Frank Ferris, Phillip Cunningham from Moorcroft, and Staff Collected. A full report with donors, objects, and recommendations is in each board member's packet.

**DISCUSSION:** A discussion was held that should be collected. Frank Ferris donated the train catchers with orders. The board also discussed Bog Don's Drive-In. Big Don's Drive-In is where The Coop is now. Big Don's Drive-In was a drive in restaurant.

A motion was made by Rita Cossitt Mueller to approve the staff recommendations regarding the donations; seconded by Sherry Lowell. Motion passed unanimously.

#### **E. Museum Program/Exhibit Report**

##### **I. Education Report from Museum Educator Penny Schroder**

**DISCUSSION:**

Director Robert Henning mention 29 kids, 15 volunteers, and 18 adults showed up for the Chinese New Year. We discussed that the event was not Mission oriented and all education events should be about Campbell County History. The board would like to see more education events, possible with more days so the groups can be smaller and that way the public will have more hands on experience. Valetnine’s Day event worked out perfectly, Director Robert Hennig mentioned. The WWII planning is also going well with 1 less station. Finally the Pioneer School is coming up.

II. Visitation Report – We served **814** guests in January which was up 96 or 13.4% over last January.

Visitation comparison/report						
Date	Visitors	School tours	tours	programs	Outreach	Total
Jan 1 -Jan. 31, 2018	418	44	0	173	83	718
Date	Visitors	School tours	tours	programs	Outreach	Total
Jan 1 -Jan. 31, 2019	489	89	0	203	33	814
difference 2017-2018	Visitors	School tours	tours	programs	Outreach	
	71	45	0	30	-50	96

**DISCUSSION:**

The Rockpile Museums visitation is down from last year is because we had the Boys and Girls Club education event. The board suggested better promotion of all events.

III. Exhibitions Update

- a. Campbell County in the Great War
- b. Dear Folks: Letters Home From WWII

**DISCUSSION:**

The promotion for the WWII is moving slowly only because we the staff is trying to finish the Exhibits. This exhibit is a documentary of family members reading letters from WWII Veterans. Director Robert Henning mentioned we are expecting a great turn out for the event on opening night. The Board also discussed we still need more outreach programs and also more education events with the Campbell County School District.

#### IV. Schedule

- Feb. 21 – RMA Board Meeting, 2:30 p.m.
- Feb. 26 – *Dear Folks* Exhibition Opening Event – 6:00 p.m.
- Mar. 1 – Coffee with the Director, 7:00 a.m. to 10:00 a.m.
- Mar. 4 – Capital Construction, ITS, and Vehicle Budget Requests Due
- Mar. 12 – Quarterly Meeting with Commissioners – 6:00 p.m.
- Mar. 13 – Senior Outreach – CC Woolgrowers
- Mar. 19 – CCRM Board Meeting, 6:00 p.m.
- Mar. 21 – RMA Board Meeting, 2:30 p.m.
- Mar. 26 – CCHS Meeting: Miss Indian America Pageants – 6:00 p.m.
- Mar. 27 – WWII Day at CAM-PLEX
- Apr. 5 – Coffee with the Director, 7:00 a.m. to 10:00 a.m.
- Apr. 10 – Senior Outreach – WWII (Sandy Holyoak, Greg Bennick)
- Apr. 11,12 – Visit to Museum of the Rockies in Bozeman, Montana
- Apr. 13 – Wyoming POW Camps, 10:00 a.m.
- Apr. 18 – RMA Board Meeting, 2:30 p.m.
- Apr. 23 – CCHS Meeting: Women and the Myth of the Fetterman Fight – 6:00
- May 3 – Coffee with the Director, 7:00 a.m. to 10:00 a.m.
- May 16 – RMA Board Meeting, 2:30 p.m.
- May 21 – CCRM Board Meeting, 6:00 p.m.
- May 22-25 – CWAM Conference in Gillette
- June 1 – Dance Through the Decades at CC Senior Center
- June 8 – Oral History program at CCPL
  - June 14 – “Too Short to Bind: Homesteading at Rawhide Butte” – 7:00 p.m.
  - June 15 – Bob Henry – genealogical research seminar – 10:00 a.m.
  - June 18 – CCRM Board Meeting, 6:00 p.m.
  - June 27 – Paul Hedren presents his new book “Rosebud: June 17, 1876” – 7:00

#### **DISCUSSION:**

President John Daly would like to create a letter as chairman to present to the Campbell County Commissioners about a new museum.

Doubois POW camps were signed into order by Franklin D. Roosevelt (F.D.R) Sheryl O'Brien will be presenting this April 13th.

Finally, Director Robert Henning mention Paul Hedren's books are on pre-order starting April for his June 27th presentation of “Rosebud”.

## **F. Old Business**

### **I. Strategic Plan Draft #4**

#### **DISCUSSION:**

During the working meeting the board accomplished a lot. They finished the final draft to present to the staff to see what their thoughts would be, suggested by President John Daly. Most of the literature was updated and or removed. If approved this is how all projects will be worked.

Rita Cossitt Mueller motioned the Board moves the Strategic Planning Draft 4 baring input from the staff and then present it to the Campbell County Commissioners. Tami seconded. John Daly asked for Discussion. Secretary Kelcie Hughes restated to clarify the motion. The motion passed unanimously.

### **II. Museum Educator Hiring Update**

#### **DISCUSSION:**

Director Robert Henning mention he has hired Stephan Zacharias from Eastern Oregon. His background includes Museum Interpretation from Columbus, Georgia. He has worked with many museums and is certified with "interpretation". March 4th is Stephen's first day. President John Daly suggested the Board get him a welcome basket filled with books from the Museum Gift Shop.

### **III. FY19-20 Budget**

#### **DISCUSSION:**

March 12th the budget will be presented to the Campbell County Commissioners.

### **IV. Legislative Update**

#### **DISCUSSION:**

Lodging has passed the House, but still needs to be passed through the Senate. This will help tourism in Gillette. Wyoming Women's Suffrage day is on December 12, 2019.

### **V. Museum District Discussion and Possible Motion of Support**

#### **DISCUSSION:**

Vice President Tami Bishop moves to support a possible museum district. Sherry Lowell seconded the motion. President John Daly asked for discussion. District

boundaries are limited and forever. This wouldn't be an option. NO further discussion. the Motion passed unanimously.

VI. Museum of the Rockies Visit – April 11 and 12

**DISCUSSION:**

The Board will leave the morning of April 11th. The following board members will be going, but taking their own vehicles. President John Daly, Vice President Tami Bishop, and Sherry Lowell. Secretary Kelcie Hughes will need to see about getting time off to attend with the Board. Rita Cossitt Mueller will not be going, since she will be calving and has already attended the Museum of the Rockies. Director Robert Henning and other Staff members plan on attending as well.

**G. New Business**

- I. Potential Temporary Storage Solution: Cloud Peak Office Building and/or Courthouse Basement and/or other vacated office space

**DISCUSSION:**

The Rockpile Museum will need at least 1000 sq. feet for perishable items such as leather, paintings, and other porous donations.

- II. Potential Long-term Storage Solutions: Addition or Renovation to the Museum

**DISCUSSION:**

Currently, the best option will be to build onto or renovate the Rockpile Museums. The board discussed building outback and to renovate the old Fire Department building. The Rockpile Museum would lose space if we took over the Weed and Pest building. This would cause a loss in exhibit space for storage. The Board and Director Robert Henning will study more on renovations and building more storage space. Finally, the board discussed in order to save space we will need to stop collections and start deaccessions.

- III. Discussion Topics for Quarterly Meeting on March 12

**DISCUSSION:**

President John Daly's letter to the Campbell County Commissioners about highway 14-16 crossing, storage, Museum District, a truck or van for the museum in permanent collection, the gift shop, a new location, highway safety, and the Budget will be presented

**H. General Discussion**

I. Thank You Letters for this Month

- a. Robert and Joan Geer – for their long support of the museum and continued financial gifts to the RMA
- b. Ms. Wofford – assistance with Feb. Family Day
- c. Carol Jandreau – volunteer for senior outreach programs

**DISCUSSION:**

The board suggested we sign a Thank you card for new employee, Stephan Zacharias.

**I. Adjourn**

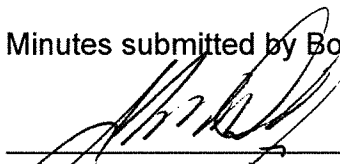
There being no further business President John Daly adjourned the meeting at

7:38 p.m.

The next meeting will be the quarterly meeting with the County Commissioners on **March 12<sup>th</sup> at 6:00 p.m.**

The next regular board meeting will be held on **March 19<sup>th</sup>** with dinner at 5:30 p.m. and meeting beginning at 6:00 p.m.

Minutes submitted by Board Secretary Kelcie Hughes.

  
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CCRM Board Member

3/19/19  
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Date

  
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CCRM Board Member

3-19-2019  
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