

**Campbell County CARE Board**  
**(Community, Advocacy, Resources, Education)**  
 March 11, 2019

**Present**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Commissioner Maul | <input checked="" type="checkbox"/> Brittany Bucholz        |
| <input checked="" type="checkbox"/> Michelle Butler   | <input checked="" type="checkbox"/> Cara Mittleider         |
| <input checked="" type="checkbox"/> Michelle Geffre   | <input checked="" type="checkbox"/> Jessica Gladson         |
| <input checked="" type="checkbox"/> Sarah Starks      | <input checked="" type="checkbox"/> Beth Raab               |
| <input checked="" type="checkbox"/> Tami Maher        | <input checked="" type="checkbox"/> Ivy McGowan Castleberry |
| <input checked="" type="checkbox"/> Sandy Lenz        | <input type="checkbox"/>                                    |

The meeting was called to order by Sandy Lenz at 3:02 p.m. in the Commissioner's Chambers.

<b>Member Minute:</b>	Introduction of Members What is your favorite thing to do in the summer?
<b>Consent Agenda:</b>	Update Excel tracking spreadsheet formulas for CSBG/1% Invoice totals – otherwise, no change. Cara made a motion to approve the consent agenda, Michelle B seconded the motion. The motion was voted on and passed unanimously.
<b>Unfinished Business:</b>	
CSBG Handbook	All updated and correct now – must bring binder each week, no longer keeping at the County.
CSBG Grant Discussion	Where does CSBG best fit? Typically goes to private community action partnerships (CAP). Currently the structure of the CSBG funding within Campbell County is not designed to support long-term results that build self-sufficiency; which puts the County and the CARE Board non-compliant with the funding requirements. The CARE Board would recommend the Council of Community Services apply for CSBG funding in future years. Supports vendor relationship vs. sub-recipient relationship. Michelle B. moved to approve the recommendation to Chairman Bell, Jessica seconded the motion. The motion was voted on and passed unanimously.
<b>New Business:</b>	
CAP60 Update	Been a rough few weeks with CAP60 database throughout the State, customer service has been awful and unhelpful. Ivy and CSNOW Board is aware and meeting soon to discuss further action/corrections. Some issues take up to two weeks to resolve – unacceptable!
Personal Frontiers Inquiry	PFI would like to start using CSBG funds for ASI (Addiction Severity Index) again for \$150/ASI, Personal Frontiers created a form to better regulate the ASI's, but there is still no

	way to track follow-up or outcomes of the ASI's. Jessica moves to deny PFI's request to use their remaining CSBG funding (~\$14k) on jail ASI's. Brittany seconded the motion. Discussion was about how it's imperative we are able to track outcomes of the ASI's for CSBG and jail ASI's cannot be tracked accurately, if at all. The motion was voted on and passed with one nay vote.
Bridges out of Poverty Training	Wonderful training! April 25 <sup>th</sup> in Casper or May 2 <sup>nd</sup> in Riverton. Training is free. Michelle B, Brittany and Michelle G would like to attend – if other CARE members would like to attend, please notify Beth Raab.
<b>Committee Reports:</b>	N/A
<b>Liaison Reports:</b>	
Beth & Sandy Gone April Mtg.	
Strategic Update	New form, included in packet
<b>Upcoming Calendar Items:</b>	Next Meeting: April 8 <sup>th</sup> @ Noon Pre-Meeting to Discuss 1% Funding: March 19 <sup>th</sup> @ 4pm Human Service 1% Request Presentations: March 19 <sup>th</sup> & 20 <sup>th</sup> : 5PM-?

The meeting was adjourned at 3:58 p.m.