

**Campbell County Juvenile and Family Drug Court
Management Committee and Operational Team Meeting
Tuesday, March 16th, 2021
12:00 p.m.-1:00 p.m.
GAMB – Ponderosa Room**

Present: Kim Hoff, Jim Lyon Jr., Char Edwards, Jamie Hurich, Colleen Faber, Sheri England, Bonnie Volk, Rita Jordan, Sally Craig, Donna Morgan, Craig Abraham, and Megan Kincaid-Heidel

Approval of Prior Board Minutes

Sheri England moved to approve the February minutes as written. Bonnie Volk second. Motion Carried.

Program Update

Jim Lyon, Jr. gave the February 2021 program update

YIT: 6 served in February

JFDC: 3 served in February

Court of Origin:

Juvenile Court: 3

Circuit Court: 2

Municipal Court: 3

Circuit and Muni: 1

PFI: 4

YES House: 5

Phase I: 6

Phase II: 2

Phase III: 0

Graduated: 1

Terminated: 0

Absconded: 0

Relapses: 0

New Participants: 1

Pending: 1

Referrals: 1

Upcoming Graduation: None

Coordinators Teleconference

Jim reported that they received feedback on data which he sent an email about to the providers. It was said that there were many small issues with hours such as hours missing. CST also said that award letters would be sent out by Friday but no word has been received as of right now.

CST State Training – June 8th and 9th

Jim informed the board that the tentative agenda has been sent out and registrations have started coming in. Jim informed the board that it is an all day event both days and that if members can only make one or two sessions then no problem and a registration form is not needed.

FY22 CST Grant Application Update

Jim reiterated that we are waiting to receive the award letter from CST.

FY22 Funding Applications

Jim reported the CARE Board application has been submitted and the presentation will be next Monday or Tuesday night. He also reported that the City 1% letter has been submitted and Councilman Montgomery said decisions will be made in mid April and as long as no extra funds are requested then a presentation is not required.

Budget Update

The updated budget was emailed to everyone. There were no questions or comments.

RFP Process

Jim emailed out a list of providers that is in need of being updated and asked the board to look it over and send corrections. Char Edwards will be looking at the RFP Packet itself and the timeline will be similar to that of 2018. The goal is to have the packet available by April 1st, 2021 and ask for it to be returned completed by May 1st, 2021. Then the small review group will meet and the board will vote at the May 18th, board meeting. Once it is presented and approved by the commissioners, the contracts will be sent out.

Other Business

The Policies and Procedures are almost completed. Electronic versions of the final updates will be emailed out for each member to do with as they please. No other business was presented.

The next meeting is March 16th, 2021.

Executive Session

Jim moved to enter into an executive session. Craig Abraham second. Motion Carried.