

Office of County Commissioners
May 21, 2019
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, May 21, 2019. Chairman Bell called the meeting to order at 9:00 AM. Pastor Susan Reichenberg led in prayer and Chairman Bell led the Pledge of Allegiance.

Present were Rusty Bell, Del Shelstad, DG Reardon, Mark Christensen, Commissioners; Susan F. Saunders, County Clerk; Carol Seeger, Deputy County Attorney and Robert Palmer, Commissioners Administrative Director. Commissioner Bob Maul was absent from the meeting.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Morning Workshop, May 2, 2019
Board of Commissioners Directors Workshop, May 6, 2019
Board of Commissioners Regular Meeting, May 7, 2019

MONTHLY REPORTS:

Clerk of District Court -- April 2019
County Clerk -- April 2019
Sheriff's Office -- April 2019
Sheriff's Office, Detention Center -- April 2019
Treasurer's Office -- April 2019

PAYROLL PAYMENTS:

May 4, 2019

CANCELLATION/REBATE OF TAXES:

#3969 – 3973

CAPITAL REQUESTS:

Parks & Recreation – To purchase a replacement Golf Ball Dispense Machine with a new Range Express Golf Ball Dispensing System in the amount of \$9,913.16 from account 920.7131.

AMENDED LEASE AGREEMENTS:

Northern Wyoming Community College District, 300 West Sinclair – Main Building, extension of lease for a term of ninety-nine years, commencing on the 15th of September 2003.

LINE ITEM TRANSFERS:

Public Works - Transfer \$4,508 from 020.7085 Dist. Support Grant to 020.7085.50 Means, Carter, North Hannum I&S Dist.; transfer \$12,000 from 081.6321 Misc. Services to 081.6092 Advertising

POSITION ALLOCATION REQUESTS:

Public Works is requesting the part-time custodial position (.50 FTE) be allocated to Gillette rather than Wright; the change will have no effect on budget or total FTE.

POSITION VACANCY JUSTIFICATIONS:

CAM-PLEX – Mechanic III
Children's Developmental Services – Instructional Assistant I/Floater
Fair Board – County Fair Coordinator

HR/Risk – HR Benefit Specialist
Juvenile Probation – Administrative Assistant I or II
Parks & Recreation – Senior Lifeguard
Public Works, Facilities Maintenance – Custodian I

SICK LEAVE TRANSFERS:

Request transfer of 40 hours from Employee #207415 to Employee #583488
Request transfer of 40 hours from Employee #368948 to Employee #583488

SOCIAL MEDIA REQUESTS:

Celeste Robinson – Extension Office

HAND WARRANTS:

CCCBT	\$195,651.59
CCEHBTA – Health	655,070.38
CCEHBTA – Dental	42,531.80
Delta Dental Plan of Wyoming	2,023.20
First American Title Insurance Company	3,745,754.74
Campbell County Clerk Tax Account	304,202.99
Campbell County Park & Recreation Activity	23.00
Campbell County Treasurer – HSA	32,301.47
Campco Federal Credit Union	276.01
Circuit Court of Campbell County	251.48
Great West Trust Company	39,474.29
Wyoming Child Support	1,010.89
Campbell County Clerk Tax Account	30.64
State of WY – Department of Revenue & Taxation	104.56
Circuit Court of Campbell County	55.00
AVI Systems Inc.	42,116.11

Commissioner Christensen moved to approve all items of the Consent Agenda as presented.
Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

There was no Public Comment or Transcparency given.

Beth Raab, Grants Specialist, provided an update on the CSBG Grant Applications.

Commissioner Reardon moved to approve the Sub-Recipient Award for the FY 2019 High Intensity Drug Trafficking Area (HIDTA) program between the Wyoming Division of Criminal Investigation (DCI) and Campbell County Sheriff's Office, Award Number G19RM0012A, CFDA Number 95.001, in the amount of \$90,332 from January 1st to December 31st, 2019, as presented. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the Grant Application to the United States Department of Health and Human Services, Office of Head Start, prepared by Children's Development Services, for the Early Head Start Program in the total amount of \$412,324, with \$329,859 in federal funds and \$82,465 in local funds, for the period of September 1, 2019 to August 31, 2020, as presented. Commissioner Christensen seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to approve the Contract between Campbell County and the Wyoming Department of Health, Behavioral Health Division, on behalf of Children's Developmental Services to provide special education and related services to children ages three through five years of age with disabilities, in an amount not to exceed \$1,924,879.95 from July 1, 2019 to June 30, 2018, as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved to approve the contract between State of Wyoming Department of Health, Behavioral Health Division and the Board of Campbell County Commissioners as Governing Body for the Campbell County Adult Treatment Courts to provide Court Supervised Treatment Program services in an amount not to exceed \$269,881.08 for the period July 1, 2019 through June 30, 2020 and authorize the full cash match in the amount of \$70,441, as presented. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved to approve the contract between State of Wyoming Department of Health, Behavioral Health Division and the Board of Campbell County Commissioners as Governing Body for the Campbell County Juvenile and Family Drug Court to provide Court Supervised Treatment Program services in an amount not to exceed \$113,558.39 for the period July 1, 2019 through June 30, 2020 and authorize the full cash match in the amount of \$36,252, as presented. Commissioner Christensen seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve Option 1 County – Owned Fiber to provide network connection between the Courthouse Annex and the Courthouse in the amount of \$30,000, as presented. Commissioner Christensen seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the advertisement of the Request for Proposal on Architectural Services for the Campbell County Office Relocation Project Phase I, as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved to appoint Kevin Geis, Kevin King, and Del Shelstad, County Representatives, and Micky Shober, Citizen Representative, to the Gillette Area Urban System Advisory Committee to serve a three-year term, ending June 30, 2022. Commissioner Christensen seconded the motion. All Voted-Aye. Carried.


Commissioner Shelstad moved to approve Resolution Number 2012 for the appointment of Bryan A. Skoric, Park County Attorney, in and for Park County, Wyoming or other designee of the Park County Attorney's Office, to investigate and otherwise proceed to make, in their sole discretion, a determination and proper disposition of all potential criminal matters involving the State of Wyoming vs. Richard L. Johnson, PD-2018-27918, to which the Campbell County Attorney's Office has a conflict of interest, as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the Amended Agreement for Payment of Title 25 Services between Campbell County Health and Campbell County, effective July 1, 2019, as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.


Commissioner Reardon moved to approve the following updates proposed for the Campbell County Personnel Guidelines, effective June 1, 2019, as presented: Guideline 403. Sick Leave, Guideline 407. Military Leave of Absence and approve the addition of the proposed guideline for the Campbell County Personnel Guidelines, effective immediately, as presented: Guideline 509. Whistleblower. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

A Workshop was held with Megan Nelms on the Recap of the NACO Coal Challenge Team.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 11:35 AM. The next regular meeting of the Commissioners will be held Tuesday, June 4, 2019, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Susan F. Saunders, Clerk
Board of County Commissioners



Rusty Bell, Chairman
Board of County Commissioners