

Campbell County CARE Board
 (Community, Advocacy, Resources, Education)
Reduce poverty by allocating resources to support human service agencies.

June 11, 2019

Present

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|--|---|
| <input checked="" type="checkbox"/> Commissioner Maul | <input type="checkbox"/> Michelle Butler |
| <input checked="" type="checkbox"/> Sandy Lenz, Chair | <input checked="" type="checkbox"/> Michelle Geffre |
| <input type="checkbox"/> Jessica Gladson, Vice-Chair | <input checked="" type="checkbox"/> Sarah Starks |
| <input checked="" type="checkbox"/> Tami Maher, Treasurer | <input checked="" type="checkbox"/> Beth Raab |
| <input checked="" type="checkbox"/> Cara Mittleider, Secretary | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Brittany Bucholz | <input type="checkbox"/> |

The meeting was called to order by Sandy Lenz at 12:03 p.m. in the Commissioner's Board Room.

Mission Moment:	Sandy and Beth shared what their GALI group project for the Class of 2019 was. They raised ~\$6k and were able to purchase bunk beds for some of the rooms at the Council! Great project!
Consent Agenda:	Cara made a motion to approve the consent agenda, Michelle G. seconded the motion. No discussion. The motion was voted on and passed unanimously.
Unfinished Business:	
CSBG Application Submission	Beth received an extension for our application due date; this is so the CARE Board and the service agencies can evaluate the Needs Assessment and adapt applications to the needs of Campbell County. Extension was granted, application is submitted now.
Site Visit	All CSBG/1% Site Visits are DUE 6/30!!
Strategic Planning Schedule	Watch your email for a Doodle Pool for a good date/time for a ½ day Strategic Planning work session in August/September.
New Business:	
Conference Attendance Approval	Sandy submitted two applications to attend trainings. The CARE Board reviewed the applications. Brittany moved to approve Sandy to attend the Community Action Partnership of ND Biennial Conference in October 2019 as well as the CSNOW 2 nd Annual Conference in Casper, WY September 2019. The CARE Board will cover the registration and travel costs for these important conferences. Sarah seconded the motion. There was no discussion. The motion was voted on

	and passed unanimously. Brittany also moved to approve Michelle G to attend the WY Nonprofit Network Collective Voices Symposium in Sheridan, WY June 2019. The CARE Board will cover registration as well as travel costs. Sarah seconded the motion. There was no discussion. The motion was voted on and passed unanimously.
Needs Assessment Report	The Campbell County Needs Assessment is complete! Commissioner Maul moved to approve the acceptance of the Needs Assessment completed by Data Corp. Cara seconded the motion. There was discussion about the next time a Needs Assessment is done for Campbell County, it's important to include in the RFP a required "summary" by the selected vendor at the end of the Assessment, the CARE Board and Service Agencies would be able to hear the findings. The motion was voted on and passed unanimously.
Committee Reports:	None
Liaison Reports:	
Personal Frontiers Update	Personal Frontiers is getting better about logging into CAP60. After personnel turnover and the very complicated database, they're moving in the right direction.
Upcoming Calendar Items:	
	Next regular meeting is Monday, July 8 th at 12:00 in the Commissioner's Board Room.

The meeting was adjourned at 12:56 p.m.