

# MINUTES

## CAMPBELL COUNTY PARKS AND RECREATION BOARD OF DIRECTOR'S MEETING Gillette, Wyoming

June 24, 2019 - 5:00 P.M.

MEMBERS PRESENT: Barb Pilon, Clay Cundy and Brian Edwards

STAFF PRESENT: Rick Mansur, Heather Harvey, Kevin Geer, Adam Gibson and Dwayne Dillinger

GUESTS PRESENT:

- I. The Campbell County Parks and Recreation Department Board of Director's held its regular meeting on June 24, 2019 at 5:00 p.m. at the Campbell County Recreation Center. The meeting was called to order by Chairwoman Pilon. A quorum was present.
- II. Consent Agenda: ON A MOTION BY MR. EDWARDS AND SECONDED BY MR. CUNDY THE CONSENT AGENDA WAS APPROVED BY THE BOARD. THE AGENDA INCLUDED THE MINUTES FROM THE MAY 20, 2019 BOARD MEETING AND THE PAYROLL/VOUCHER LIST TOTALING \$551,151.20 FOR JUNE.
- III. Items from Public: There were no "Items from Public."
- IV. Old Business: There was no "Old Business."
- V. New Business:
  - A. Election of Officers
    - a. Mr. Edwards nominated Secretary Cundy for Chairman.  
Nominations Ceased.  
Mr. Cundy elected Chairman by acclamation.
    - b. Mr. Cundy nominated Mr. Edwards for Secretary/Treasurer.  
Nominations Ceased.  
Mr. Edwards elected Secretary/Treasurer by acclamation.
- VI. Items from Staff:
  - A. Recreation Report:
    - a. Gibson reported that the weather has been an issue for the Adult Softball league. The have been playing make up games each Friday. Co-ed Softball league will begin on July 15<sup>th</sup>.
    - b. Gibson reported on the following programs:
      - i. Jr Golf is going very well at Bell Nob Golf Course. There are 30 participants in each session.
      - ii. The National Basketball Academy was held last week and there were 53 participants.
      - iii. Kids Camp session three started today. The program has been very successful this year.
    - c. Gibson discussed the 4<sup>th</sup> of July Parade parking instructions that will be dispersed to the public this year.

B. Parks Report:

- a. Geer reported that Parks staff are caught up on mowing and are working on spraying.
- b. Geer reported that Fred Neugebauer will begin setting up for the July 4<sup>th</sup> fireworks display this week.
- c. Geer reported that the Tennis Court Project has been extended into the 2019-2020 fiscal budget year due to weather.
- d. Geer reported that the playground has been installed at Lasting Legacy Park and the road base is in place. The pour-in-place material will be installed in the upcoming budget year.

C. Bell Nob Report:

- a. Dillinger reported that Bell Nob Golf Course is in good shape. There were five tournaments canceled during April and May due to weather. Four of those have since been held. The Energy Exposition will be held tomorrow and will bring in a lot of business.
- b. Dillinger reported that the ball machine has arrived and will be installed next Monday.

VII. Items from Board: There were no "Items from Board."

VIII. Director's Report:

A. Cam-Plex Park Land Transfer

- a. Mansur reported that Carol Seeger, County Attorney, has not received the documents for the land transfer yet. Once received, the item will be placed on the next Board of Commissioner's agenda for approval.

B. Biven's Addition Update

- a. Mansur reported that Kiwanis would like to donate \$25,000 and possibly up to \$35,000 into the playground project.

C. Centennial Property Update

- a. Mansur reported that the Parks Department and Public Works are working on signage as well as a cattle guard for the entrance to the property.

D. 2019-2020 Budget Approval

- a. Mansur reported that the Board of Commissioners gave final approval on the 2019-2020 budget on June 18<sup>th</sup>. Mansur discussed a few items that were cuts.

E. Bell Nob Lounge and Pro Shop Report

- a. Mansur presented the report to the Board for review.

F. Next Meeting: The next meeting will be held July 22, 2019 at the Recreation Center.

IX. Adjournment: The Board, on a motion duly seconded, adjourned at 5:48 p.m.

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APPROVED SECRETARY

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APPROVED CHAIRWOMAN