

Children's Developmental Services of Campbell County
Board of Director's Meeting
August 26, 2020

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MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting, August 26, 2020.

CALL TO ORDER:

The meeting was called to order by Chairman Bertine Bahige at 6:02p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present Wendy Balo, Holly Hink, Tyler Watts via Microsoft Teams, Cindy Reardon via Microsoft Teams, Director Bob Tranas, Early Head Start Coordinator Stephanie Stevens, Early Childhood Coordinator Tausha Edmonds, and Senior Administrative Assistant Melissa Kline.

ADDITIONS TO AGENDA:

Bob Tranas added Contracts under Region XIII Preschool Developmental Disabilities Services.

READING OF MINUTES:

Cindy Reardon made a motion to approve the July 2020 minutes as written. Wendy Balo seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

Strategic Planning Session:

Bob Tranas shared the importance of hiring Matt Melinkovich to assist in the Strategic Planning Session.

NEW BUSINESS:

COVID-19 Services Plan:

Bob Tranas shared phase three of the re-opening process. This plan will serve as the on-going plan during the COVID-19 health emergency.

Wendy Balo made a motion to approve the COVID-19 Services Plan as submitted. Holly Hink seconded. With a unanimous vote, the motion carried.



REGION XIII PDDS:

Contracts:

Bob Tranas updated the Board on the Early Intervention Contracts. There will be approximate 21% reduction in the Part C funding, this equals approximately \$153,000.00.

EARLY CHILDHOOD EDUCATION:

Nothing for Early Childhood Education was reported.

EARLY HEAD START:

Nothing for Early Head Start was reported.

BUDGET:

Nothing on budget was reported.

OTHER NEW BUSINESS:

By-Laws:

Bob Tranas presented the By-Laws for annual review. The only proposed change was the start time of the monthly meetings to 6:00pm.

Wendy Balo made a motion to approve the By-Laws as submitted with the proposed time changed. Cindy Reardon seconded. With a unanimous vote, the motion carried.

Governance Policy:

Bob Tranas presented the Board of Directors Governance Policy for annual review.

Cindy Reardon made a motion to accept the Governance Policy as submitted. Wendy Balo seconded. With a unanimous vote, the motion carried.

Committee Assignments:

Bertine Bahige presented the sub-committees for the upcoming year.

Wendy Balo made a motion to accept the committees as assigned. Holly Hink seconded. With a unanimous vote, the motion carried.

DIRECTOR'S REPORT:

August Director's Report:

Bob Tranas provided a verbal directors report for August.

TREASURER'S REPORT:

May Treasurer's Report:

Bob Tranas provided the July Treasurer's Report.

Wendy Balo made a motion to accept the July Treasurer's Report as submitted, Holly Hink seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

The July statistical reports were reviewed.

ADJOURN:

There being no further business, Wendy Balo made a motion to adjourn. Holly Hink seconded. With a unanimous vote, the motion carried. Meeting adjourned at 6:54pm.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is September 30, 2020 6:00 P.M. at the Children's Developmental Services of Campbell County.

Respectfully Submitted,

Cindy Reardon, Secretary
CDS -CC Board of Directors



Bertine Bahige, Chairman
CDS -CC Board of Directors

