

Office of County Commissioners
September 17, 2019
Gillette, Wyoming

The Campbell County Board of Commissioners met in regular session, Tuesday, September 17, 2019. Chairman Bell called the meeting to order at 9:00 AM. Pastor Ron Merritt led in prayer and Chairman Bell led the Pledge of Allegiance.

Present were Rusty Bell, Bob Maul, Mark Christensen, Del Shelstad, DG Reardon Commissioners; Susan F. Saunders, Clerk; Carol Seeger, Commissioners Administrative Director and Jenny Staeben, Deputy County Attorney.

The following consent agenda was presented:

MINUTES:

Board of Commissioners Parks and Recreation Board Meeting, August 26, 2019
Board of Commissioners Senior Center Board Meeting, August 28, 2019
Board of Commissioners Children's Developmental Board Meeting, August 28, 2019
Board of Commissioners Morning Workshop, August 29, 2019
Board of Commissioners Regular Meeting, September 4, 2019

MONTHLY REPORTS:

Clerk – August 2019
District Court Clerk – August 2019
Sheriff's Office – August 2019
Sheriff's Office, Detention Center – July 2019
Treasurer's Office – August 2019

PAYROLL PAYMENTS:

August 24, 2019; August 31, 2019

AGREEMENTS:

SAAS Services Agreement between Governance Sciences Group, Inc, Campbell County, and City of Gillette to provide annual FlashVote Services.

OFFICE OF STATE PUBLIC DEFENDER:

Amber Beaverson – Full Time Assistant Public Defender for Six Judicial District
Christopher Goetz – Full Time Assistant Public Defender for Six Judicial District

POSITION VACANCY JUSTIFICATIONS:

CAM-PLEX – Event Custodian (2 Positions)
Clerk's Office – Elections Coordinator
Treasurer's Office – Treasurer Clerk I

HAND WARRANTS:

State of Wyoming – Department of Revenue & Taxation	\$39.00
CCCBT	191,796.71
CCEHBTA – Health	662,357.47
CCEHBTA – Dental	42,509.10
Delta Dental Plan of Wyoming	2,060.90
Campbell County Clerk Tax Account	331,115.44
Campbell County Treasurer – HSA	2,141.66

Campbell County Park & Recreation Activity Fund	23.00
Campco Federal Credit Union	1,226.01
Circuit Court of Campbell County	320.54
U.S. Department of Education	149.34
Great West Trust Company	38,916.08
Wyoming Child Support	657.66

Commissioner Christensen moved to approve all items of the Consent Agenda as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

No Public Comment or Transcparency were provided.

Commissioner Reardon moved to approve the Contract for Services between the Board of County Commissioners and Northern Wyoming Community College District – Gillette College, in an amount not to exceed \$884,000, with a supplemental amount of up to \$120,000 available for a University of Wyoming Engineering Professor to be based at Gillette College beginning Fall Semester 2019, from the Optional One Percent Sales Tax, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Christensen seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to approve the submission of an application to the Wyoming Department of Transportation, Aeronautics Division, for funding in the amount of \$24,248.30 for the annual contract to provide service and maintenance of non-federal NAVAIDS at Gillette Campbell County Airport, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to approve the contract between the Wyoming Department of Health, Public Health Division and Campbell County, for the Community Advocacy Resources Education (CARE) Board to oversee the Community Service Block Grant (CSBG) Program in Campbell County, for the period of October 1, 2019 through September 30, 2020, in an amount not to exceed \$210,719, as presented. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Maul moved to approve the contract between CLIMB Wyoming and Campbell County for funding from the Wyoming Department of Family Services under the Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI) to provide comprehensive career training and job placement services not to exceed \$34,975, for the period of October 1, 2019 through September 30, 2020, CFDA# 93.558, as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Reardon moved to approve the contract between Youth Emergency Services, Inc. and Campbell County for funding from the Wyoming Department of Family Services under the Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI) for its Day Treatment program in an amount not to exceed \$56,525. for the period of October 1, 2019 through September 30, 2020, CFDA #93.558, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the Certificate of Compliance and warranty for the Gillette College Soccer Complex, as presented. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to correct the previous motion and approve the Contract for Services between the Board of County Commissioners and Northern Wyoming Community College District – Gillette College, in an amount not to exceed \$884,000, with a supplemental amount of up to \$120,000 available for a University of Wyoming Engineering Professor to be based at Gillette College beginning Fall Semester 2019, with \$520,000 from the Optional 1% Sales Tax Fund, \$364,000 from Lottery/Off Track Betting Funds, and \$120,000 from the General Fund, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to approve the Memorandum of Understanding between the Board of County Commissioners and the Wyoming Supreme Court to delineate responsibilities to ensure the appropriate infrastructure exist to allow installation of information technology equipment and technology systems dedicated to the circuit and district courtrooms located in Campbell County, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

Commissioner Shelstad moved to approve the purchase of vehicles from the identified Vendors at the determined cost per unit for the County Fleet as follows:

Four (4) Three Quarter (3/4) Ton Extended Cab Pick Up Trucks from Thunder Basin Ford in the total amount of \$32,205 per vehicle for Road & Bridge.

Two (2) Half (1/2) Ton Crew Cab Pick Up Trucks from White's Energy Motors in the total amount of \$26,474 per vehicle for Road & Bridge.

Three (3) Half (1/2) Ton Extended Cab Pick Up Trucks from Bob Ruwart Motors in the total amount of \$26,242 per vehicle for Public Works/Parks & Recreation.

One (1) Ton Extended Cab Pick Up Truck from Fremont Motors in the total amount of \$31,436 per vehicle for Parks & Recreation.

One (1) Full-Size AWD Sedan from Bob Ruwart Motors in the total amount of \$24,319 per vehicle for Fleet.

One (1) Mid-Size AWD/4x4 SUV from White's Energy Motors in the total amount of \$28,845 per vehicle for the Children's Developmental Services.

Four (4) AWD Police Sedan from White's Energy Motors in the total amount of \$28,118 per vehicle for the Sheriff's Office.

Three (3) 4x4 SSV Pick Up Trucks from White's Energy Motors in the total amount of \$27,580 per vehicle for the Sheriff's Office.

One (1) 4x4 Police Full-Size SUV from Fremont Motors in the total amount of \$37,160 per vehicle for the Sheriff's Office.

Three (3) Police Mid-Size SUV AWD/4x4 from Bob Ruwart Motors in the total amount of \$32,588 per vehicle for the Sheriff's Office.

Commissioner Christensen seconded the motion. All Voted-Aye. Carried.

A Public Hearing was heard at 10:15 AM for the purpose of hearing a zoning request for a portion of NE1/4SE1/4, Section 20, and NW1/4SW1/4, and SW1/4NW1/4 Section 20, T50N, R71W, also known as 5597 Hi-Line Road.

Commissioner Shelstad moved approve the zoning request of Jess D. Anderson, Case Number 19.05 COZ, to zone approximately 41.04 acres which is currently un-zoned to I-1 (Light Industrial District), located on a portion of the Northwest 1/4 Southwest 1/4 and Southwest 1/4 Northwest 1/4, Section 20, Township 50 North, Range 71 West, upon approval of the pending subdivision case, as recommended and presented by the Campbell County Planning Commission and Department of Public Works. Commissioner Reardon seconded the motion. All Voted-Aye. Carried.

A Public hearing was held at 10:30 AM for the purpose of determining if the area identified in the formation petition of Little Thunder Improvement and Service District could benefit from the district being formed.

Commissioner Christensen moved to determine that the area identified in the petition could benefit from the proposed formation of the Little Thunder Improvement and Service District and that the boundaries set forth in the petition are appropriate. Commissioner Shelstad seconded the motion. All Voted-Aye. Carried.

Commissioner Christensen moved to enter in to an Executive Session for pending litigation. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

The Commissioners reconvened in to their regular meeting at 11:45 AM.

Commissioner Shelstad moved to approve the Contract for Services between the Board of County Commissioners and Campbell County Senior Center Association, Inc. in an amount not to exceed \$435,000, from the Optional One Percent Sales Tax, for the period of July 1, 2019 through June 30, 2020, as presented. Commissioner Maul seconded the motion. All Voted-Aye. Carried.

A workshop was held, with Dennis Humphries, on the Branch Library Feasibility Study.

There being no further business to come before the Board of Commissioners, the meeting was adjourned at 12:35 PM. The next regular meeting of the Commissioners will be held Tuesday, October 1, 2019, at 9:00 AM in the Commissioners Chambers in the Courthouse.



Susan F. Saunders, Clerk
Board of County Commissioners



Rusty Bell, Chairman
Board of County Commissioners