

Children's Developmental Services of Campbell County
Board of Director's Meeting
September 30, 2020

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MEETING PLACE:

The Children's Developmental Services of Campbell County Board of Directors met in a regular meeting, September 30, 2020.

CALL TO ORDER:

The meeting was called to order by Chairman Bertine Bahige at 6:03p.m.

PUBLIC COMMENT:

There was no Public Comment.

INTRODUCTIONS:

Board members present Bertine Bahige, Wendy Balo, Holly Hink, and Tyler Watts. Director Bob Tranas, Early Head Start Coordinator Stephanie Stevens, Early Childhood Coordinator Tausha Edmonds, and Senior Administrative Assistant Melissa Kline.

ADDITIONS TO AGENDA:

There were no additions to the Agenda.

READING OF MINUTES:

Wendy Balo made a motion to approve the August 2020 minutes as written. Holly Hink seconded. With a unanimous vote, the motion carried.

OLD BUSINESS:

Strategic Plan

Bob Tranas shared November 20, 2020 as the tentative scheduled date to meet with Matt Melinkovich. This will be a full six-hour session with a working lunch. Ideas were shared on how to include anyone that is not able to attend.

NEW BUSINESS:

Board Training – Online Option

Bob Tranas shared an opportunity for Board Members to attend an online training offered by the UW Extension Office in lieu of the in-person board training. The link for the training will be e-mailed to all the Board Members.



REGION XIII PDDS:

Budget Reductions Part C Services:

Bob Tranas shared that the total reduction for Part C is \$154,769.16. Bob stated that this is a 21% reduction and that we will not be filling all our vacant positions.

EARLY CHILDHOOD EDUCATION:

Observation Room Procedures:

Tausha Edmonds shared an overview of the new procedures to allow limited use of the observation rooms. The reason for the limited access is directly related to COVID-19.

EARLY HEAD START:

COVID-19 CARES Act Funds:

Stephanie Stevens presented a capital request for a temperature kiosk. Stephanie provided an update on COVID Cares Act funds.

Wendy Balo made a motion to approve the capital request as submitted. Tyler Watts seconded. With a unanimous vote, the motion carried.

Program Instruction:

Stephanie Stevens shared the Designation Renewal System Changes.

Information Memorandum:

Stephanie Stevens shared the Information Memorandum referencing the 2021 Monitoring process for Head Start and Early Head Start Grantees. All reviews will be completed virtually.

BUDGET:

Nothing on budget was reported.

OTHER NEW BUSINESS:

No other new business.

DIRECTOR'S REPORT:

September Director's Report:

Bob Tranas provided a verbal directors report for September.

TREASURER'S REPORT:

August Treasurer's Report:

Bob Tranas provided the August Treasurer's Report.

Wendy Balo made a motion to accept the August Treasurer's Report as submitted, Holly Hink seconded. With a unanimous vote, the motion carried.

STATISTICAL REPORT:

August Statistical Report:

The August statistical reports were reviewed.

ADJOURN:

There being no further business, Wendy Balo made a motion to adjourn. Holly Hink seconded. With a unanimous vote, the motion carried. Meeting adjourned at 7:05pm.

NEXT MEETING DATE:

The next scheduled meeting for Children's Developmental Services of Campbell County Board of Directors is October 28, 2020 6:00 P.M. at the Children's Developmental Services of Campbell County.

Respectfully Submitted,

Cindy Reardon, Secretary
CDS -CC Board of Directors

Bertine Bahige, Chairman
CDS -CC Board of Directors

A handwritten signature in black ink that reads "Bertine Bahige". The signature is written in a cursive style with a large initial "B".