

**Campbell County Juvenile and Family Drug Court  
Management Committee and Operational Team Meeting  
Tuesday, October 20<sup>th</sup>, 2020  
12:00 p.m.-1:00 p.m.  
Ponderosa Rm, GAMB  
Available on Teleconference Call**

**Present:** Kim Hoff, Jim Lyon Jr., Heidi Phipps, Jamie Hurich, Coleen Faber, Char Edwards, Sheri England, Augusta Lind, Craig Abraham, Donna Morgan, and Megan Kincaid-Heidel

**Approval of Prior Board Minutes**

Sheri England moved to approve the September minutes as written. Donna Morgan second. Motion Carried.

**Program Update**

Jim Lyon, Jr. gave the September 2020 program update

YIT: 5 served in September

JFDC: 3 served in September

Court of Origin:

Juvenile Court: 2

Circuit: Court: 2

Municipal Court: 3

Circuit and Muni: 1

PFI: 5

YES House: 3

Phase I: 3

Phase II: 1

Phase III: 1

Graduated: 2

Terminated: 1

Absconded: 0

Relapses: 0

New Participants: 2

Pending: 0

Referrals: 1

Upcoming Graduation: November 26<sup>th</sup> (Thanksgiving Day)

## **Coordinators Teleconference**

Jim reported that the conference call on the 12<sup>th</sup> was short and CST reported that the reduction letters were sent out. Our program had \$12,162.10 cut from the budget. The new budget for the FY21 will be \$101,396.21.

## **Program Fee Increase Discussion**

Jim reported that due to budget cuts and looking for alternate sources off income, the suggestion has been made that program fees be increased. Jim informed the board that ATC Felony track participants pay \$225 a month and ATC DUI track participants pay \$225 a month for the first 6 months and \$100 a month after that. He also informed the board that Fines are \$750 for most misdemeanor substance related crimes. Char Edwards added that in the beginning \$750 was charged but it was difficult for participants to pay both \$750 in JFDC fees and the court fines so if fees were to be raised, it would be helpful if the courts suspended fines pending success in the program. Jim said he would schedule meetings with the judges to get cooperation and report back. Char moved that Jim work with judges to make fee increase feasible. Craig Abraham seconded. Motion carried.

Craig also brought up the idea of fundraising to make up for budget cuts. Jim explained that he tried to get the word out of what we do to organizations in the community before Covid hit. The consensus of the board was that there would need to be a specific person who would need to coordinate fundraising and have that as their main role if we were to do fundraising. Jim stated he would ask CST about fundraising.

Commissioner Colleen Faber informed the board of the gaming revenue that has not been officially allocated to any specific items. Commissioner Faber offered to bring it to the other commissioners to provide or work out how those funds can be put back into the community through the treatment courts.

## **Budget Update**

Printed copies of the updated budget were available to everyone. No questions were asked.

## **Standard Operating Procedures**

Jim reported that we got a lot of feedback from a lot of people. Megan went in and made the corrections on the SOP. We will call ourselves JFDC but understand that it also includes the YIT track. It was proposed that we create a sub committee to edit, update, and make the document more interactive. We will begin with condensing the SOP. It was asked that the board members submit substantive questions for the SOP and Jim will be the repository for the information.

## **Other Business**

Donna reported that PFI had a personnel change. Kim Krogman will no longer be working there. Ms. Alicia Teeter will now be the representative for JFDC.

No further business was introduced. Meeting adjourned.

The next meeting is November 17<sup>th</sup>, 2020.

