

**Campbell County Juvenile and Family Drug Court
Management Committee and Operational Team Meeting
Tuesday, December 15th, 2020
12:00 p.m.-1:00 p.m.
via Teleconference Call**

Present: Kim Hoff, Jim Lyon Jr., Heidi Phipps, Coleen Faber, Sheri England, Augusta Lind, Sally Craig, Bonnie Volk, and Megan Kincaid-Heidel

Approval of Prior Board Minutes

Tabled until more voting members arrived. Bonnie Volk moved to approve the November minutes as written. Sheri England second. Motion Carried.

Program Update

Jim Lyon, Jr. gave the November 2020 program update

YIT: 4 served in November

JFDC: 2 served in November

Court of Origin:

Juvenile Court: 2

Circuit Court: 1

Municipal Court: 2

Circuit and Muni: 1

PFI: 3

YES House: 3

Phase I: 3

Phase II: 2

Phase III: 1

Graduated: 0

Terminated: 0

Absconded: 0

Relapses: 2

New Participants: 1

Pending: 0

Referrals: 4

Upcoming Graduation: December 10th

Coordinators Teleconference

Jim reported that the conference call covered Contract amendments, reporting that ours were signed by the commissioners earlier this morning. The amendment will cover the budget cuts so a new workbook will need to be submitted. They have combined both the cuts and the surcharge grant award in the same invoice. They also discussed the CARES Act and while Drug Court itself does not qualify, treatment providers that take Medicare are eligible. Jim also reported that the UW survey conductors will be contacting treatment providers for the cost analysis.

FY22 Grant Application

Jim reminded the board that the FY22 grant application is due at the beginning of February. He reported it appears to be very similar to last years so he has copied and pasted some things but plans to add and edit the Narrative portion over Christmas break.

Budget Update

The updated budget was emailed to everyone. No questions were asked.

Policies and Procedure Updates

Jim reported that while some appendices were updated previously, we are officially done with the Standard Operating Procedure and thanked everyone for their help. The remaining items are Appendix A: Memorandum of Understanding that has been reviewed by Sheri, Appendix C: Policies that has been proofed by Jim, and Appendix F: Rights and Waivers which are being looked at by Char and Craig.

Other Business

Jim requested that discussion of participant fees be tabled until next month's meeting due to the absence of JR and Char. Coleen reported that the Gaming Commission has opened up the possibility of more businesses to install machines so revenues are expected to increase. She has been working with Susan on getting numbers and working out how those funds are applied to the budget. Jim suggested that we request a dollar amount and thinking of about 21,000 plus a year to cover the losses of the CJSB grant.

The board discussed that a dollar amount requested yearly would be the easiest for budgeting purposes. Coleen reported that they are still working on figuring out how to allocate and how much because it is currently used as emergency funds and would like something more deliberate to dedicate those funds to.

Jim also stated that in the CJSB meeting on Friday, they introduced the newly completed Strategic Plan. In that meeting Kip Farnum reported that the school district received a two million dollar grant over the next 5 years to aid in things such as substance use prevention, suicide prevention, mental health, and other topic a long those lines.

Other Business

No further business was introduced. Meeting adjourned.

The next meeting is December 15th, 2020.

