



The Campbell County Rockpile Museum recognizes its responsibility for enhanced public safety during this time. We have established new and rigorous cleaning protocols and are installing new safety equipment and providing access to sanitary materials for the public. A summary of those changes and protocols follows.

### Rockpile Museum Re-Opening Plan

#### PHASE 1

#### PHASE 2

#### PHASE 3

#### PHASE 4

|                              |   |                          |                                 |               |
|------------------------------|---|--------------------------|---------------------------------|---------------|
| <b>SOCIAL DISTANCING</b>     | Strict                                      | Limited                  | Modest                          | New Normal    |
| <b>VULNERABLE POPULATION</b> | Stay home                                   | Stay home                | Cautious Distancing             | Discretionary |
| <b>MAX CROWD SIZE</b>        | 10 per main exhibit area (Main, CCR, Annex) | 25 per main exhibit area | No Size Limit<br>Use Discretion | No size limit |
| <b>MASKS FOR STAFF</b>       | YES   | YES                      | Use Discretion                  | NO            |

|                           |             |                           |  |                                   |
|---------------------------|-------------|---------------------------|--|-----------------------------------|
| Museum Programs           | Online Only | Online Only               | Limited Schedule + Online              | Regular Schedule                  |
| Senior Outreach           | Canceled    | Canceled                  | Canceled                               | Regular Schedule with precautions |
| Hands-on Exhibits         | None        | None                      | Some hands-on – offer wipes for guests | Regular hands-on exhibits         |
| Volunteers and Exp. Works | None        | Non-vulnerable Volunteers | Volunteer’s Discretion                 | Full Schedule                     |
| Gift Shop                 | Closed      | Open                      | Open                                   | Open                              |

# Guidelines for Opening the Museum

## General Guidelines

- Stay home if you think you might be sick.
- Know the risk factors. Those with preexisting conditions and those over 65 years of age are at a higher risk of experiencing severe symptoms if they contract the virus.
- If possible, maintain six feet of separation when you are with other people.
- Wash your hands often with soap and water for at least 20 seconds, especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60 percent alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Follow all recommendations provided by the CDC here:  
<https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>
- If you have questions, don't hesitate to ask.

## Preparing the Museum

- Continue regular rotation of cleaning and disinfecting including bathrooms, doorknobs, light switches, keyboards and mice, desks, other surfaces, etc. We should be cleaning anything that people touch.
- Use chemicals and disinfectants as directed, and we allow for proper dry times.
- Wipe down surfaces after every interaction with guests.
- Masks for all staff, experience works, and volunteers during Phase 1 and Phase 2.
- No events or activities during Phase 1 and Phase 2.
- Remove all hands-on exhibits during Phase 1 and Phase 2.
- Number of people in the buildings will be limited to 10 in each main room. That means 10 in the Main Room, 10 in the Campbell County Room, and 10 in the Museum Annex. This number will increase in Phase 2. Should demand exceed these numbers, a scheduling system or timed ticketing system may be put into action.
- Visitors will be asked to travel one way through the buildings. Entrance to Main Room to Campbell County Room and out the side door. They will enter the front door of the Annex and depart the back door.
- We will remove some seating from coal mine videos to encourage social distancing. We may possibly tape off chair locations should visitors move chairs.
- Wipes and trash can at the mine video buttons for guest use.
- Limit seating for guests to individual chairs throughout the rest of the building. Use hard surface chairs only for cleaning purposes.
- Close water fountain until Phase 4 or when it is replaced by the new bottle filling station if approved in the budget at which time fountain portion only would be closed.
- Ask guests to limit number of people in the restrooms to one at a time. Add sliding bolt lock to ladies' room to allow guests to lock and prevent multiple occupants.

- A hand sanitizer station will be setup at the main entrance, and we will require all visitors to utilize this station. A second station will be inside the Annex entrance. A third station may be offered at the Campbell County Room if available.
- Plexiglass air barriers will be installed at the museum's front desk to protect staff, Experience Works, and volunteers.
- Stanchions and ropes will be used to limit access to front desk, offices, and non-public areas.
- Gift shop will be closed in Phase 1 and re-open in Phase 2 with a strict "don't touch the merchandise" policy.
- Use only disposable pens and any other items guests may touch and use.
- Signage throughout the museum advising guests of rules, traffic patterns, and other necessary guidance.

### **Staff Training**

- All staff, volunteers, and Experience Works will receive training on COVID-19, the risks associated with the virus, how to communicate with the public regarding COVID precautions, proper cleaning techniques, and new museum procedures.
- Have all staff take the NIEHS course "Protecting Yourself from COVID-19 in the Workplace"
- Every staff member will be given and will read the CDC's document "Cleaning and Disinfecting Your Facility"
- PPE will be provided to employees

### **New Visitor Signage and Locations**

- Visitor guidelines posted at main entrance and Annex entrance.
- Exit signage near emergency door in CC Room and at the back of the annex.
- Sign at restrooms recommending one person per men's/ladies' rooms.
- Signage posted in small exhibition areas to remind people of social distancing.
- Signage at coal mine video buttons asking visitors to wipe down buttons before and after use.