

Proposed Budget

Force Road Joint Powers Board	
Budget Hearing Information	
PO Box 3533	Location: Water Guys Office
Gillette, WY 82717	Date: 7/24/2019
307-686-1511	Time: 5:15pm
Campbell County	Budget Prepared by: Rebecca Vondrak

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
There are no big changes in this year's Fiscal Year and no major repairs that need to be done.		

S-B	RESERVE DESCRIPTION
The Reserve Account is set up as our Maintenance and Repair Account - this money is set aside for any surprise or upcoming repairs that need to be made to the well, pumphouse, or meters that are not a part of our normal everyday operations	

S-C		Does the district have regular office hours exceeding 20 hours per week?
		<input type="checkbox"/> Yes
Names of Board Members	Date of End of Term	If Yes, enter
Jacob Shafer	5/10/22	Address of office: 4314 Quarter Horse Ave.
Tina Wigger	5/5/20	City, State, Zip: Gillette, WY 82718
Michelle Geffre	5/5/20	Phone Number: 307-686-1511
Lara Koehler	5/5/20	Hours Open: 9am-5pm Monday - Friday
Clyde Owen	5/10/22	
Dean Adams	5/10/22	

Where are the minutes of your board meeting available for public review?
 Filed at the office - 4314 Quarter Horse Ave.

How and where are the notices of meeting posted for the public?
 Regular meetings are every 4th Wednesday and mentioned in their annual letter - Annual meeting, letters are sent out and auto phone calls.

Where are the public meetings held?
 Water Guy's Office

PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$40,786	\$84,433	\$56,800	\$56,800
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$9,231	-\$8,462	\$1,405	\$1,405
S-4	Total General Fund and Forecasted Revenues Available	\$65,277	\$81,887	\$78,602	\$78,602
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	Operating Revenues	\$24,719	\$28,040	\$26,540	\$26,540
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$23,709	\$28,365	\$28,365	\$28,365
S-13	Other Forecasted Revenue	\$0	\$8,633	\$0	\$0

S-14	Total Revenue	\$48,428	\$65,038	\$54,905	\$54,905
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FY 7/1/19-6/30/20 Force Road Joint Powers Board

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$29,412	\$37,900	\$36,900	\$36,900
S-18	Operations	\$6,006	\$14,533	\$6,400	\$6,400
S-19	Indirect Costs	\$3,187	\$3,500	\$3,500	\$3,500
S-20R	Expenditures paid by Reserves	\$2,181	\$28,500	\$10,000	\$10,000
S-20	Total Expenditures	\$40,786	\$84,433	\$56,800	\$56,800

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$16,849	\$16,849	\$23,697	\$23,697

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$7,322	\$16,553	\$8,091	\$8,091
	Total Reserves (a+b+c)	\$7,322	\$16,553	\$8,091	\$8,091
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$11,413	\$20,038	\$11,405	\$11,405
	Total to be added (a+b+c)	\$11,413	\$20,038	\$11,405	\$11,405
S-31	Subtotal	\$18,734	\$36,591	\$19,496	\$19,496
S-32	Less Total to be spent	\$2,181	\$28,500	\$10,000	\$10,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$16,553	\$8,091	\$9,496	\$9,496

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO Box 3533
Gillette, WY 82717

PREPARED BY: Rebecca Vondrak

DISTRICT PHONE: 307-686-1511

Proposed Budget

Force Road Joint Powers Board

FYE 6/30/2020

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$24,719	\$28,040	\$26,540	\$26,540
R-3.4	Total Operating Revenues	\$24,719	\$28,040	\$26,540	\$26,540
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$12	\$5	\$5	\$5
R-5.2	Other: Specify _____				
R-5.3	Other: See Additional _____	\$23,697	\$28,360	\$28,360	\$28,360
R-5.4	Total Miscellaneous	\$23,709	\$28,365	\$28,365	\$28,365
R-5.5	Total Forecasted Revenue	\$48,428	\$56,405	\$54,905	\$54,905
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Rocky Point W&S District pass through</u>		\$8,633		
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$8,633	\$0	\$0

Proposed Budget

Force Road Joint Powers Board
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$8,053	\$8,100	\$8,100	\$8,100
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Water Manager	\$9,190	\$9,300	\$9,300	\$9,300
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$20	\$100	\$100	\$100
E-4.3	Other (Specify)				
E-4.4	City of Gillette		\$4,800	\$3,800	\$3,800
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$526	\$600	\$600	\$600
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Utilities	\$11,623	\$15,000	\$15,000	\$15,000
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$29,412	\$37,900	\$36,900	\$36,900

Proposed Budget

Force Road Joint Powers Board

FYE 6/30/2020

OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Water Supplies	\$1,179	\$1,000	\$1,500	\$1,500
E-9.2	Transfer to MAR	\$4,200	\$12,833	\$4,200	\$4,200
E-9.3	Postage/Box Rent	\$173	\$200	\$200	\$200
E-9.4	Bonds/Dues/Publications	\$454	\$500	\$500	\$500
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$6,006	\$14,533	\$6,400	\$6,400

Proposed Budget

Force Road Joint Powers Board

FYE 6/30/2020

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year 2017-2018 Actual	Beginning 2018-2019 Estimated	Beginning 2019-2020 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$16,849	\$16,849	\$23,697	\$23,697
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$16,553	\$16,553	\$9,496	\$9,496
C-1.6	Total Estimated Cash and Investments on Hand	\$33,402	\$33,402	\$33,193	\$33,193
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$16,553	\$8,091	\$9,496	\$9,496
C-2.3	Total Deductions (a+b)	\$16,553	\$8,091	\$9,496	\$9,496
C-2.4	Estimated Non-Restricted Funds Available	\$16,849	\$25,311	\$23,697	\$23,697

SINKING & DEBT SERVICE FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$7,322	\$16,553	\$8,091	\$8,091
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve	\$11,413	\$20,038	\$11,405	\$11,405
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$18,734	\$36,591	\$19,496	\$19,496
C-5.6	Identify the amount and project to be spent	\$2,181	\$28,500	\$10,000	\$10,000
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$16,553	\$8,091	\$9,496	\$9,496
C-5.9	TOTAL TO BE SPENT	\$2,181	\$28,500	\$10,000	\$10,000

