

Final Budget

Bennor Estates Improvement & Service District	
Budget Hearing Information	
PO Box 2544	Location: 400 S Gillette Avenue, Suite 106, Gillette
Gillette, WY 82717	Date: 7/16/2019
307-685-8235	Time: 5:30 p.m.
Campbell County	Budget Prepared by: Helenanne Cathey

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
	Bennor Estates ISD manages the water system and roads. Fees will stay the same this next fiscal year.	

S-B	RESERVE DESCRIPTION
	The District deposits \$6,030 into Reserves each year for long term replacement costs on the water system.

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Lynne Gary, President	Nov., 2022	If Yes, enter
Katie Balamut, Sec/Treas.	Nov., 2022	
Cody Engstrom, Vice Pres.	Nov., 2020	Address of office: 400 S Gillette Avenue, Suite 106
		City, State, Zip: Gillette, WY 82717
		Phone Number: 307-685-8235
		Hours Open: Monday through Thursday 9 - 5

Where are the minutes of your board meeting available for public review?
 400 S Gillette Avenue, Suite 106, Gillette

How and where are the notices of meeting posted for the public?
 Meeting minutes and online at www.catheyconsulting.net

Where are the public meetings held?
 400 S Gillette Avenue, Suite 106, Gillette

FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$83,539	\$100,573	\$121,129	\$151,468
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$6,327	\$6,229	\$6,030	\$6,820
S-4	Total General Fund and Forecasted Revenues Available	\$159,634	\$162,787	\$127,159	\$158,289
S-5	<i>Amount requested from County Commissioners</i>	\$71,465	\$71,107	\$71,107	\$70,929
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$3,053	\$1,854	\$3,393	\$9,225
S-8	Tax levy (From the County Treasurer)	\$71,465	\$71,107	\$71,107	\$70,929
S-9	Government Support	\$5,276	\$9,992	\$3,926	\$6,315
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$291	\$285	\$300	\$9,079
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$80,085	\$83,238	\$78,726	\$95,548
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FY 7/1/19-6/30/20

Bennor Estates Improvement & Service District

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$6,208	\$7,194	\$6,850	\$7,050
S-18	Operations	\$52,525	\$69,298	\$90,929	\$121,068
S-19	Indirect Costs	\$1,206	\$1,381	\$1,550	\$1,550
S-20R	Expenditures paid by Reserves	\$23,600	\$22,700	\$21,800	\$21,800
S-20	Total Expenditures	\$83,539	\$100,573	\$121,129	\$151,468

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$79,549	\$79,549	\$48,433	\$62,741

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$11,636	\$11,855	\$11,745	\$11,495
S-25	b. Other Reserve	\$39,407	\$45,515	\$51,854	\$51,854
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$51,043	\$57,370	\$63,599	\$63,349
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$23,819	\$22,590	\$21,800	\$22,590
S-29	b. Other Reserve	\$6,108	\$6,339	\$6,030	\$6,030
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$29,927	\$28,929	\$27,830	\$28,620
S-31	Subtotal	\$80,970	\$86,299	\$91,429	\$91,969
S-32	Less Total to be spent	\$23,600	\$22,700	\$21,800	\$21,800
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$57,370	\$63,599	\$69,629	\$70,169

End of Summary

Katie Balamut, Secretary/Treasurer
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/16/2019

DISTRICT ADDRESS: PO Box 2544
Gillette, WY 82717

PREPARED BY: Helenanne Cathey

DISTRICT PHONE: 307-685-8235

Final Budget

Bennor Estates Improvement & Service District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2020

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$71,465	\$71,107	\$71,107	\$70,929
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>County Grant</u>	\$5,276	\$9,992	\$3,926	\$6,315
R-2.5	Total Government Support	\$5,276	\$9,992	\$3,926	\$6,315
R-3	Operating Revenues				
R-3.1	Customer Charges	\$3,053	\$1,854	\$3,393	\$3,500
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				\$5,725
R-3.4	Total Operating Revenues	\$3,053	\$1,854	\$3,393	\$9,225
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$291	\$285	\$300	\$300
R-5.2	Other: Specify <u>Receivables</u>				\$8,779
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$291	\$285	\$300	\$9,079
R-5.5	Total Forecasted Revenue	\$8,620	\$12,131	\$7,619	\$24,619
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Bennor Estates Improvement & Service District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Total Administrative	\$6,208	\$7,194	\$6,850	\$7,050
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$6,208	\$7,194	\$6,850	\$7,050

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OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Total Operations	\$52,525	\$69,298	\$90,929	\$121,068
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$52,525	\$69,298	\$90,929	\$121,068

Final Budget

Bennor Estates Improvement & Service District

FYE 6/30/2020

INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$1,206	\$1,381	\$1,550	\$1,550
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$1,206	\$1,381	\$1,550	\$1,550

DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Bennor Estates Improvement & Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

	2017-2018 Actual	Beginning 2018-2019 Estimated	Beginning 2019-2020 Proposed	Final Approval
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$79,549	\$79,549	\$48,433	\$62,741
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$57,370	\$57,370	\$69,629	\$70,169
C-1.6 Total Estimated Cash and Investments on Hand	\$136,919	\$136,919	\$118,062	\$132,910
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$57,370	\$63,599	\$69,629	\$70,169
C-2.3 Total Deductions (a+b)	\$57,370	\$63,599	\$69,629	\$70,169
C-2.4 Estimated Non-Restricted Funds Available	\$79,549	\$73,320	\$48,433	\$62,741

SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$11,636	\$11,855	\$11,745	\$11,495
C-3.2 <i>Date of Reserve Approval in Minutes:</i>				
C-3.3 Amount to be added to the reserve	\$23,819	\$22,590	\$21,800	\$22,590
C-3.4 <i>Date of Reserve Approval in Minutes:</i>				
C-3.5 SUB-TOTAL	\$35,455	\$34,445	\$33,545	\$34,085
C-3.6 Identify the amount and project to be spent				
C-3.7 a. Bond / Loan Payment	\$23,600	\$22,700	\$21,800	\$21,800
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i>				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$23,600	\$22,700	\$21,800	\$21,800
C-3.12 Balance to be retained	\$11,855	\$11,745	\$11,745	\$12,285

RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$39,407	\$45,515	\$51,854	\$51,854
C-4.2 <i>Date of Reserve Approval in Minutes:</i>				
C-4.3 Amount to be added to the reserve	\$6,108	\$6,339	\$6,030	\$6,030
C-4.4 <i>Date of Reserve Approval in Minutes:</i>				
C-4.5 SUB-TOTAL	\$45,515	\$51,854	\$57,884	\$57,884
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i>				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$45,515	\$51,854	\$57,884	\$57,884

BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i>				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i>				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 <i>Date of Reserve Approval in Minutes:</i>				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$23,600	\$22,700	\$21,800	\$21,800