

Proposed Budget

Wright Water & Sewer District	
Budget Hearing Information	
P O Box 549	Location: Wright, WY 82732
Wright, WY 82732	Date: 7/18/2019
307-464-0491	Time: 8:00 p.m.
Campbell County	Budget Prepared by: Juli DePoorter

S-A BUDGET MESSAGE W.S. 16-4-104(d)

In 2011, the voters of Campbell County approved a temporary 1% Capital Facilities Tax for the purpose of funding several capital facilities and improvement projects in Campbell County, Wyoming. A portion of this tax was ear-marked for projects specifically for the Wright Water & Sewer District. The completion of these capital projects will provide a reliable, long-term water supply system for the Town of Wright and surrounding areas through the year 2030.

Collection of the 1% Capital Facilities Tax was completed in March of 2015. Distribution of the 1% Capital Facilities Tax Excess began in March of 2016.

The RJ-9 Well Completion Project (\$3,162,260) and the North Highway 59 Waterline Loop Project (\$799,165) have been budgeted with Capital Facilities Tax monies, in anticipation of a major influx of residents due to the drilling of oil and gas wells that have been recently permitted in Campbell County.

The Improvements to the Existing Chlorination System Project (\$1,239,769) is expected to be completed by June 30, 2019.

Additional capital outlays include the purchase of three (3) Well Pumps and three (3) Transformers (\$600,000).

The purchase of Land for the Lagoon Expansion Project has been put on hold.

S-B RESERVE DESCRIPTION

\$100,000 in reserve are required to be separately invested under a funding agreement with the Wyoming Water Development Commission. These monies are restricted and may only be used for the repairs and maintenance of certain infrastructure.

\$7,200,000 in reserve were separated from the General Funds, as these monies are restricted and may only be used for the capital projects listed in the original Memorandum of Understanding and the maintenance of those projects.

S-C A

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Justin Dooley	5/7/23	<input checked="" type="checkbox"/> Yes
Logan Duff	5/7/23	
Steve Grose	5/7/23	
Joseph W. Johnson	5/13/21	
Scott A. Wilson	5/13/21	

If Yes, enter

Address of office: 15009 Hwy. 387

City, State, Zip: Wright, WY 82732

Phone Number: 307-464-0491

Hours Open: 8:00 a.m. - 4:30 p.m.

Where are the minutes of your board meeting available for public review?
 Office (15009 Hwy. 387, Wright, WY 82732), Website (wrightwaterandsewer.com)

How and where are the notices of meeting posted for the public?
 Douglas Budget (Official Newspaper), Website (wrightwaterandsewer.com), Bulletin Boards

Where are the public meetings held?
 Office (15009 Hwy. 387, Wright, WY 82732)

PROPOSED BUDGET SUMMARY

OVERVIEW	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$1,089,690	\$2,259,832	\$6,278,843	\$6,278,843
S-2 Total Principal to Pay on Debt	\$8,618	\$8,618	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$3,166,957	\$3,166,957
S-4 Total General Fund and Forecasted Revenues Available	\$12,446,435	\$13,419,334	\$12,821,400	\$12,821,400
S-5 <i>Amount requested from County Commissioners</i>	\$156,949	\$165,064	\$164,000	\$164,000
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7 Operating Revenues	\$971,015	\$1,273,989	\$1,312,900	\$1,312,900
S-8 Tax levy (From the County Treasurer)	\$156,949	\$165,064	\$164,000	\$164,000
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$71,802	\$565,231	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$55,245	\$223,626	\$171,400	\$171,400
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 Total Revenue	\$1,255,011	\$2,227,910	\$1,648,300	\$1,648,300
FY 7/1/19-6/30/20		Wright Water & Sewer District		

EXPENDITURE SUMMARY	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15 Capital Outlay	\$127,556	\$1,239,769	\$720,000	\$720,000
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$166,576	\$186,138	\$277,000	\$277,000
S-18 Operations	\$637,096	\$657,120	\$907,000	\$907,000
S-19 Indirect Costs	\$158,462	\$176,805	\$204,800	\$204,800
S-20R Expenditures paid by Reserves	\$0	\$0	\$4,170,043	\$4,170,043
S-20 Total Expenditures	\$1,089,690	\$2,259,832	\$6,278,843	\$6,278,843

DEBT SUMMARY	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$8,618	\$8,618	\$0	\$0

CASH AND INVESTMENTS	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$11,191,424	\$11,191,424	\$11,173,100	\$11,173,100

Summary of Reserve Funds

S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$100,000	\$100,000	\$100,000	\$100,000
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$100,000	\$100,000	\$100,000	\$100,000
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$7,337,000	\$7,337,000
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$7,337,000	\$7,337,000
S-31 Subtotal	\$100,000	\$100,000	\$7,437,000	\$7,437,000
S-32 Less Total to be spent	\$0	\$0	\$4,170,043	\$4,170,043
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$100,000	\$100,000	\$3,266,957	\$3,266,957

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: P O Box 549
Wright, WY 82732

PREPARED BY: Juli DePoorter

DISTRICT PHONE: 307-464-0491

Proposed Budget

Wright Water & Sewer District

FYE 6/30/2020

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$156,949	\$165,064	\$164,000	\$164,000
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$971,015	\$1,273,989	\$1,312,900	\$1,312,900
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$971,015	\$1,273,989	\$1,312,900	\$1,312,900
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$71,802	\$565,231	\$0	
R-4.4	Total Grants	\$71,802	\$565,231	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$95,832	\$175,786	\$158,600	\$158,600
R-5.2	Other: Specify <u>Cap Tax</u>	\$3,975	\$3,952	\$0	
R-5.3	Other: See Additional	-\$44,562	\$43,888	\$12,800	\$12,800
R-5.4	Total Miscellaneous	\$55,245	\$223,626	\$171,400	\$171,400
R-5.5	Total Forecasted Revenue	\$1,098,062	\$2,062,846	\$1,484,300	\$1,484,300
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Wright Water & Sewer District
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0	\$50,000	\$50,000
E-1.2	Vehicles	\$0	\$0	\$400,000	\$400,000
E-1.3	Office Equipment	\$0	\$0	\$20,000	\$20,000
E-1.4	Other (Specify)				
E-1.5	<u>Capital Projects</u>	\$127,556	\$1,239,769	\$0	
E-1.6	<u>Contingency/Reserves</u>	\$0	\$0	\$250,000	\$250,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$127,556	\$1,239,769	\$720,000	\$720,000

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical	\$87,135	\$90,828	\$95,000	\$95,000
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	<u>Professional Services</u>	\$22,903	\$37,402	\$100,000	\$100,000
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$13,912	\$14,298	\$26,000	\$26,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$3,162	\$5,010	\$7,500	\$7,500
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Safety/Utilities/Mtnc.</u>	\$38,318	\$38,460	\$47,000	\$47,000
E-5.7	<u>Bad Debts</u>	\$1,146	\$140	\$1,500	\$1,500
E-5.8					
E-6	TOTAL ADMINISTRATION	\$166,576	\$186,138	\$277,000	\$277,000

Proposed Budget

Wright Water & Sewer District

FYE 6/30/2020

OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$257,072	\$252,716	\$293,000	\$293,000
E-7.2	Service Contracts	\$4,965	\$7,386	\$16,000	\$16,000
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Materials	\$115,987	\$100,136	\$273,000	\$273,000
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Water Royalty Pymt.	\$54,521	\$101,265	\$80,000	\$80,000
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Utilities	\$188,018	\$171,162	\$215,000	\$215,000
E-12.2	Vehicle Expense	\$16,533	\$24,455	\$30,000	\$30,000
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$637,096	\$657,120	\$907,000	\$907,000

Proposed Budget

Wright Water & Sewer District

FYE 6/30/2020

INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Insurance - Total</u>		\$17,486	\$17,365	\$20,000	\$20,000
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$27,639	\$28,464	\$30,000	\$30,000
E-15.2	Workers Compensation		\$2,177	\$2,598	\$3,000	\$3,000
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	<u>Benefits - Total</u>		\$111,160	\$128,378	\$151,800	\$151,800
E-15.8						
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$158,462	\$176,805	\$204,800	\$204,800

DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$8,618	\$8,618	\$0	
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$8,618	\$8,618	\$0	\$0

Proposed Budget

Wright Water & Sewer District
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$4,072,681	\$4,072,681	\$3,973,100	\$3,973,100
C-1.2	Savings and Investments Account Balance	\$7,118,743	\$7,118,743	\$7,200,000	\$7,200,000
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$100,000	\$100,000	\$3,266,957	\$3,266,957
C-1.6	Total Estimated Cash and Investments on Hand	\$11,291,424	\$11,291,424	\$14,440,057	\$14,440,057
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$137,699	\$225,000	\$225,000	\$225,000
C-2.2	b. Reserves	\$100,000	\$100,000	\$3,266,957	\$3,266,957
C-2.3	Total Deductions (a+b)	\$237,699	\$325,000	\$3,491,957	\$3,491,957
C-2.4	Estimated Non-Restricted Funds Available	\$11,053,725	\$10,966,424	\$10,948,100	\$10,948,100

SINKING & DEBT SERVICE FUNDS

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$100,000	\$100,000	\$100,000	\$100,000
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve			\$7,337,000	\$7,337,000
C-4.4	Date of Reserve Approval in Minutes: <u>May-11</u>				
C-4.5	SUB-TOTAL	\$100,000	\$100,000	\$7,437,000	\$7,437,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. <u>RJ-9 Well/Trans.</u>			\$3,162,260	\$3,162,260
C-4.8	b. <u>N. Hwy. 59 Loop</u>			\$799,165	\$799,165
C-4.9	c. <u>See Additional Details</u>			\$208,618	\$208,618
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$4,170,043	\$4,170,043
C-4.12	Balance to be retained	\$100,000	\$100,000	\$3,266,957	\$3,266,957

BOND FUNDS

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$4,170,043	\$4,170,043

